

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, September 26, 2013.

Kathleen M. O'Connor---SUPERVISOR

Anne Hansen-----CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee White. Also present were, Linda Blatnik, Township Social Worker, Damon Cederberg, Open Space Field Coordinator, Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – September 12, 2013

A motion by Trustee O'Connor to approve the Board meeting minutes of September 12, 2013, seconded by Trustee Nield, all in favor, aye.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee O'Connor with a second by Trustee Collins to approve the expenditures from the **Town Fund** in the amount of **\$5,486.73** On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee Collins and a second by Trustee O'Connor to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$1,131.52**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee Nield and a second by Trustee O'Connor to approve the expenditures from the **Open Space Fund** in the amount of **\$201.00**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – Clerk Hansen reported she received approval from the State to dispose of records from the Highway Commissioner's Office.

Highway Commissioner's Report – Absent

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements. There will be a Lake County Township Officials of Illinois Meeting Wednesday, October 9th at 5:30. It will be held at Warren Township.

SOCIAL SERVICE – FINAL DISCUSSION & ADOPTION OF 2013-14 ALLOCATIONS

The Township received 20 completed Social Service Grant applications. Since Trustee White was not present at the meeting, the allocations were averaged based on the 4 Board members in attendance. Youth and Family Counseling and Eldercare representatives were at the meeting. Linda Blatnik, Township Social Worker, was also present to answer any questions or provide further information as needed. The Board members discussed the final allocations. See attached final allocations.

Motion by Trustee Collins and a second by Trustee Nield to adopt the 2013 – 14 Social Service Grant allocations in the amount of \$104,825.00. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

2014 CALENDAR DISCUSSION

Supervisor O'Connor said at the next meeting the Board will be discussing and voting on the calendar for 2014. A different meeting and/or time was part of the discussion that ensued.

APPROVAL OF PROPOSAL BY HUDDLESTON MCBRIDE FOR MAINLINE DRAIN TILE INVESTIGATION – DISCUSSION & VOTE

During the past two years the Township participated in the development Liberty Prairie Master Plan. In 2015, slightly more than 300 acres of a long term lease will expire. This affords the Township a rare opportunity for a possible large scale restoration project. This area of the Township has 2 designated Illinois Nature Preserves, a trail that connects to a regional trail system and large parcels of land that can expand the core habitat for wildlife in this region and address the ongoing and costly challenge of highly erodible soils. This land can provide opportunities for additional stormwater storage which can lead to improve water quality and help reduce flooding in the area.

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The Township has asked several stakeholders to assist us:

- Illinois State Nature Preserve
- Lake County Forest Preserve District
- Conserve Lake County
- Lake County Stormwater Management

During the Next year, the Township will be reporting back to the Board on grant opportunities for funding, potential wetland mitigation bank prospects, restoration plans, and additional opportunities for the public to access to this area.

The first step in this process is to conduct a drain tile mapping of the area. The Supervisor is asking the Board to approve the proposal for drain tile mapping. Supervisor O'Connor said there is a small window to complete it. It needs to be done after the crops are harvested, before the fall rains and the frost sets in. Trustee Nield asked when the lease expires. Supervisor O'Connor said December 31, 2015. Discussion ensued.

A motion by Trustee O'Connor, seconded by Trustee Collins to approve the drain tile mapping proposal by Huddleston McBride, in the amount of \$15,930.00. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye, motion carries.

OLD BUSINESS

Supervisor O'Connor said the Township is still having some issues with A Lamp, the contractor for the St. Mary's Road project, which began September 3rd.

Kaplan has completed the sealcoating of the asphalt trail at Atkinson and the parking area for the Parks Building.

The bid opening for the Casper/Archdiocese Property 17.4 acres will be Monday, October 7th at 10:30 a.m.

NEW BUSINESS

Supervisor O'Connor said the Township received notice from Illinois Municipal Retirement Fund this week that the Township will be audited. The audit is scheduled for Tuesday, October 15th at 10:30 a.m.

Supervisor O'Connor said the Township has had some post construction issues with our Headwaters Project. Lake County Stormwater Management Commission has agreed to review the remediation plans presented by Hey and Associates. The Board will be notified as soon as the remediation plans are finalized.

CITIZENS' COMMENTS – None

ADJOURNMENT

A motion to adjourn by Trustee O'Connor and a second by Trustee Nield. All in favor, aye, Motion carries. Time: 7:52 p.m.

Respectfully submitted,

Anne Hansen, Township Clerk