



**LIBERTYVILLE TOWNSHIP**

**Kathleen M. O'Connor**  
SUPERVISOR

**Anne Hansen**  
TOWNSHIP CLERK

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HIGHWAY COMMISSIONER

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**Robin M. O'Connor**

**Terry A. White**  
TRUSTEES

May 28, 2012

Illinois Environmental Protection Agency, DWPC  
Compliance Assurance Section #19  
1021 North Grand Avenue East  
Post Office Box 19276  
Springfield, Illinois 62794-9276

Re: NPDES Phase II – Year Nine Annual Report  
Libertyville Township MS4 ILR40-0077

To Whom it May Concern:

On behalf of Libertyville Township, please find attached a completed IEPA Annual Facility Inspection Report for Storm Water Discharges from Municipal Separate Storm Sewer Systems (MS4) with supplemental information.

If you should have any questions or require additional information, please call me at (847) 816-6800.

Sincerely,  
Libertyville Township

Kathleen M. O'Connor  
Libertyville Township Supervisor

cc: Marcy R. Knysz- GHA





# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2011 To March, 2012

Permit No. ILR40 0077

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Libertyville Township Mailing Address 1: 359 Merrill Court

Mailing Address 2: \_\_\_\_\_ County: Lake

City: Libertyville State: IL Zip: 60048 Telephone: 847-819-6800

Contact Person: Kathleen O' Connor, Twp Supervisor Email Address: koconnor@libertyvilletownship.us  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Lake County

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

Kathleen O' Connor  
Owner Signature:

5/24/12  
Date:

Kathleen O' Connor  
Printed Name:

Township Supervisor  
Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

# **MS4 Annual Facility Inspection Report**

**Illinois Environmental Protection Agency  
National Pollutant Discharge Elimination System Phase II**

**Permit Year 9: March 2011 to March 2012**

***Libertyville Township***

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## Part A. Libertyville Township - Changes to Best Management Practices, Year 9

Information regarding the status of all of the BMPs and measurable goals described in the Township's Storm Water Management Plan (SWMP) is provided in the following table.

**Note:** X indicates BMPs that were implemented in accordance with the Township's SWMP  
 ✓ indicates BMPs that were changed during Year 9

Year 9	
Twp	
<b>A. Public Education and Outreach</b>	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
	A.3 Public Service Announcement
	A.4 Community Event
	A.5 Classroom Education Material
	A.6 Other Public Education
<b>B. Public Participation/Involvement</b>	
	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
X	B.4 Public Hearing
	B.5 Volunteer Monitoring
	B.6 Program Coordination
	B.7 Other Public Involvement
<b>C. Illicit Discharge Detection and Elimination</b>	
X	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
X	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
X	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 9	
Twp	
<b>D. Construction Site Runoff Control</b>	
	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
	D.3 Other Waste Control Program
	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
<b>E. Post-Construction Runoff Control</b>	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
	E.7 Other Post-Const Runoff Controls
<b>F. Pollution Prevention/Good Housekeeping</b>	
X	F.1 Employee Training Program
X	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
X	F.4 Municipal Operations Waste Disposal
	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

Additional information about the changes that were made to the BMPs described in the Township's SWMP during Year 9 is provided below.

No changes were made to the BMPs during Year 9.

## **Part B. Libertyville Township- Status of Compliance with Permit Conditions, Year 9**

### **Stormwater Management Activities, Year 9**

The stormwater management activities that Libertyville Township performed during Year 9 and the status of each of the BMPs and measurable goals described in the Township's SWMP, as of the end of Year 9, is described below. Libertyville Township's SWMP can be viewed at:

[http://www.gha-engineers.com/ms4/ms4\\_libertyville/reports.html](http://www.gha-engineers.com/ms4/ms4_libertyville/reports.html).

Tracking forms are used to track the implementation of the BMPs described in the Township's SWMP (attached).

#### **A. Public Education and Outreach**

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.*

**A SWALCO link is provided on the Township's website. Libertyville Township continues to implement the BMPs described in its SWMP adopted November 19, 2009 and to track progress in implementing its stormwater management program.**

#### **B. Public Participation/Involvement**

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.*

**Township staff attended several watershed planning meetings throughout Year 9. Libertyville Township continues to implement the BMPs described in its SWMP adopted November 19, 2009 and to track progress in implementing its stormwater management program.**

#### **C. Illicit Discharge Detection and Elimination**

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.*

**Dry weather inspections were conducted for Year 9. Libertyville Township continues to implement the BMPs described in its SWMP adopted November 19, 2009 and to track progress in implementing its stormwater management program.**

#### **D. Construction Site Runoff Control**

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.  
Assist SMC in ensuring that all applicable developments are in compliance with the WDO.*

**Libertyville Township continues to implement the BMPs described in its SWMP adopted November 19, 2009 and to track progress in implementing its stormwater management program. The Township continues to enforce the WDO.**

#### **E. Post-Construction Runoff Control**

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP. Assist SMC in ensuring that all applicable developments are in compliance with the WDO.*

**Libertyville Township continues to implement the BMPs described in its SWMP adopted November 19, 2009 and to track progress in implementing its stormwater management program. The Township continues to enforce the WDO.**

#### **F. Pollution Prevention/Good Housekeeping**

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.*

**Libertyville Township continues to implement the BMPs described in its SWMP adopted November 19, 2009 and to track progress in implementing its stormwater management program.**

#### **Stormwater Management Program Assessment, Year 9**

An overall assessment of the Township' stormwater management program and the appropriateness of its BMPs is provided below.

The Township collected water quality sampling data during Year 9, and reviewed the data to determine whether or not it provides any evidence of reduced pollutant loads or improved water quality. The data collected from water quality sampling locations upstream and downstream of the Township's stormwater discharges showed that the majority of parameters were stable and a few had actually decreased. These findings may be attributable to the Township's stormwater management activities and indicates that the Township's stormwater management program and BMPs are appropriate.



## **Part C. Libertyville Township- Information and Data Collection Results, Year 9**

### **Annual Monitoring and Data Collection, Year 9**

Information and data that the Township collected to meet the annual monitoring requirement of General NPDES Permit No. ILR40 are summarized below.

Water quality sampling was conducted within the receiving waters, both upstream and downstream of the Township's stormwater discharges. A total of 6 locations were sampled. At these locations, the physical characteristics of the sampling point were observed. Collected water quality samples were tested for:

- Ammonia
- Chloride
- Fluoride
- Dissolved Oxygen
- Biochemical Oxygen Demand
- Phenolics
- Total Dissolved Solids
- Total Suspended Solids
- Total Kjeldahl Nitrogen
- Phosphorus (Total)
- Potassium
- Temperature
- Conductivity
- pH

Please refer to the attached tracking forms for results.

### **IDDE Monitoring and Data Collection, Year 9**

Information and data that the Township collected as part of its illicit discharge detection and elimination program are summarized below.

A total of 4 dry weather flows were investigated at stormwater outfalls. Of these 4 dry weather flows, none of them were identified as a potential illicit discharge. Therefore, water quality testing was not needed. If a potential illicit discharge would have been identified, in accordance with the procedures outlined in the Township's SWMP, water quality testing would have been performed and results analyzed.

**IEPA Annual Report**  
**Year 9 Tracking Forms**

# Public Education and Outreach

# Libertyville Township

<u>Entry Type</u>	<u>Material</u>	<u>Method of Distribution</u>	<u>Date</u>	<u>Target Audience</u>	<u>Description</u>
A.7-Other Public Education		Village website	12/23/2011		Wetland mitigation bank update for Atkinson Rd property
A.7-Other Public Education	Website	Village Website	12/31/2011	Residents	A link to SWALC is provided on the Township Website

# Public Participation/Involvement

# Libertyville Township

<u>Entry Type</u>	<u>Date</u>	<u>Description</u>	<u>Attendees</u>	<u>Initials</u>
B.7-Other Public Involvement	3/16/2011	Bull Creek/Bull's Brook Meeting, Grant Writing Workshop	Kathleen O'Connor	NLP
B.3-Stakeholder Meeting	3/18/2011	Lake County Municipal Advisory Committee Meeting	Marcy Knysz, Kathleen O' Connor	RNM
B.3-Stakeholder Meeting	5/11/2011	North Branch Meeting on Wetland Restoration and Mitigation	Chris Slago	NLP
B.3-Stakeholder Meeting	5/11/2011	Wetland Restoration and Mitigation presentation at North Branch Planning Committee Meeting	Kathleen O' Connor (presenter), Chris Slago attended	NLP
B.3-Stakeholder Meeting	7/13/2011	Lake County Municipal Advisory Committee Meeting	Marcy Knysz	RNM
B.3-Stakeholder Meeting	7/20/2011	Bull Creek Bull's Brook Watershed Meeting	Damon Cederberg, Kathleen O' Connor and Chris Slago	NLP
B.3-Stakeholder Meeting	9/14/2011	Lake County Municipal Advisory Committee Meeting	Kathleen O' Connor	NLP
B.3-Stakeholder Meeting	9/28/2011	Bull Creek/Bull's Brook Watershed Meeting	Kathleen O' Connor and Chris Slago	NLP
B.3-Stakeholder Meeting	11/9/2011	Lake County Municipal Advisory Committee Meeting	Marcy Knysz	RNM
B.3-Stakeholder Meeting	11/21/2011	Bull Creek/Bull's Brook Watershed Meeting	Kathleen O'Connor	NLP
B.3-Stakeholder Meeting	12/8/2011	Lake County Watershed Management Board Meeting	Kathleen O'Connor and Chris Slago	NLP
B.3-Stakeholder Meeting	1/11/2012	Municipal Advisory Committee Meeting	Kathleen O' Connor	NLP

# Illicit Discharge Detection and Elimination

Libertyville Township

<u>Entry Type</u>	<u>Outfall ID</u>	<u>Date</u>	<u>Location Description</u>	<u>Reason For Inspection</u>
C.7-Visual Dry Weather Screening	1-3, 6-15, 17	9/7/2011	Libertyville Township	MS4 Annual Outfall Inspections
C.7-Visual Dry Weather Screening	4-5, 16	11/18/2011	Libertyville Township	MS4 Annual Outfall Inspections

# Post-Construction Site Runoff Control

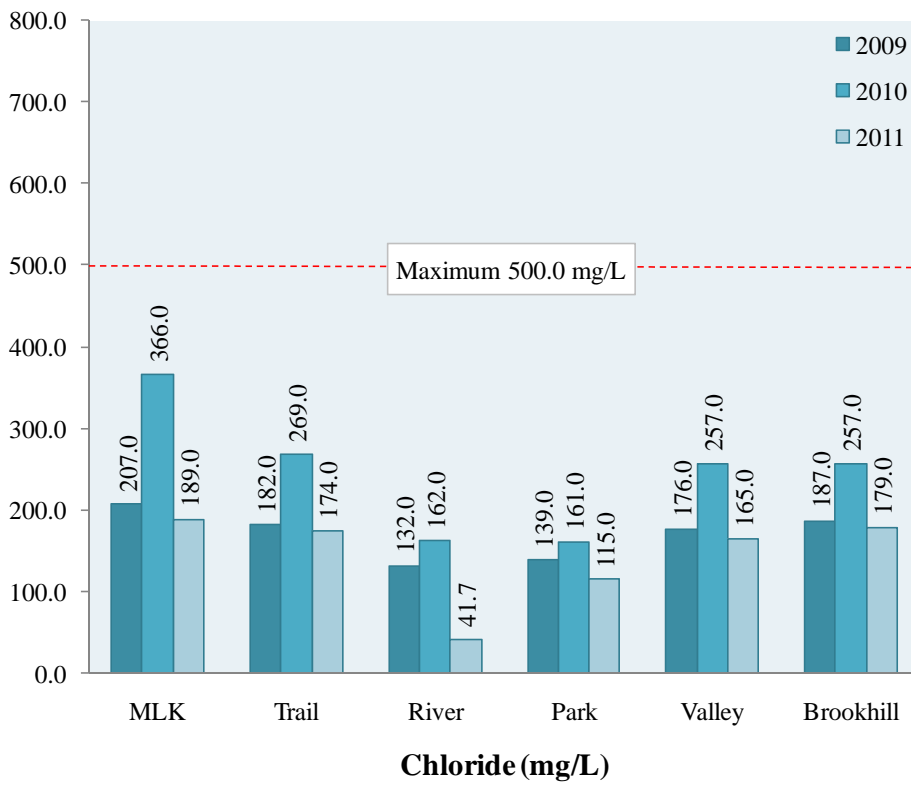
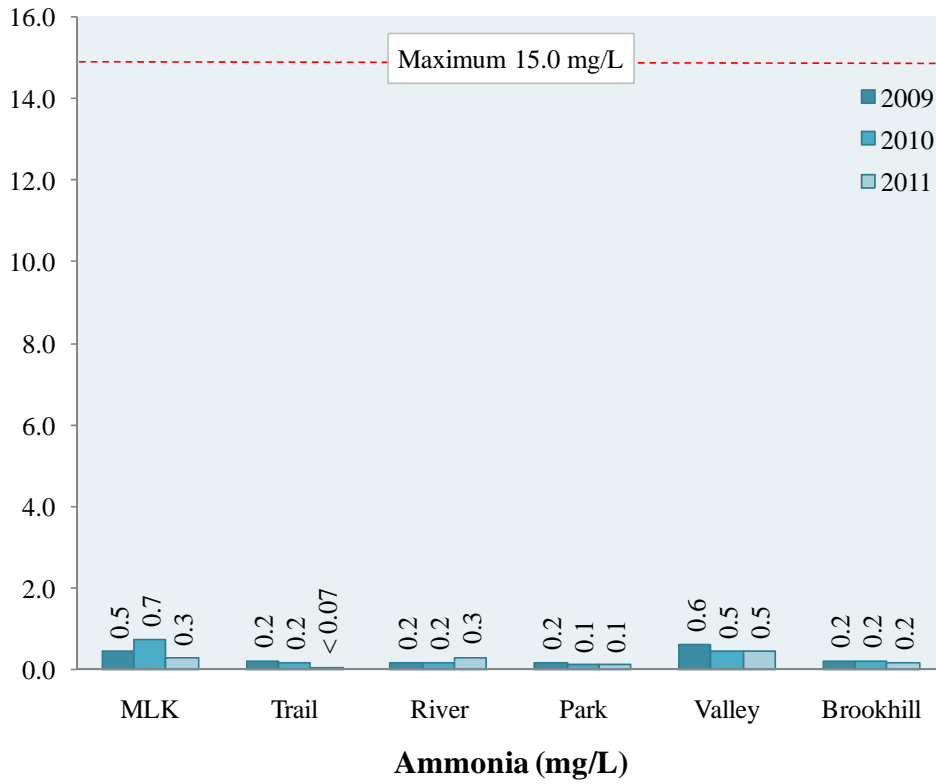
Libertyville Township

<u>Entry Type</u>	<u>Detention Basin ID</u>	<u>Date</u>	<u>Description</u>
E.6-Post-Construction Inspections	A-F	9/7/2011	MS4 Annual Basin Inspection

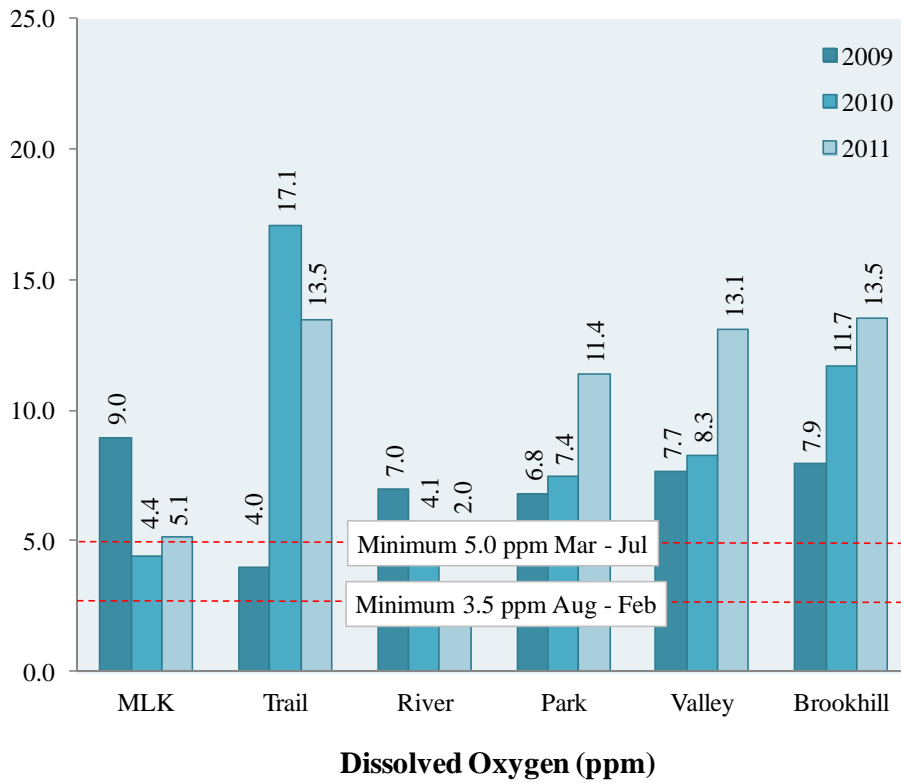
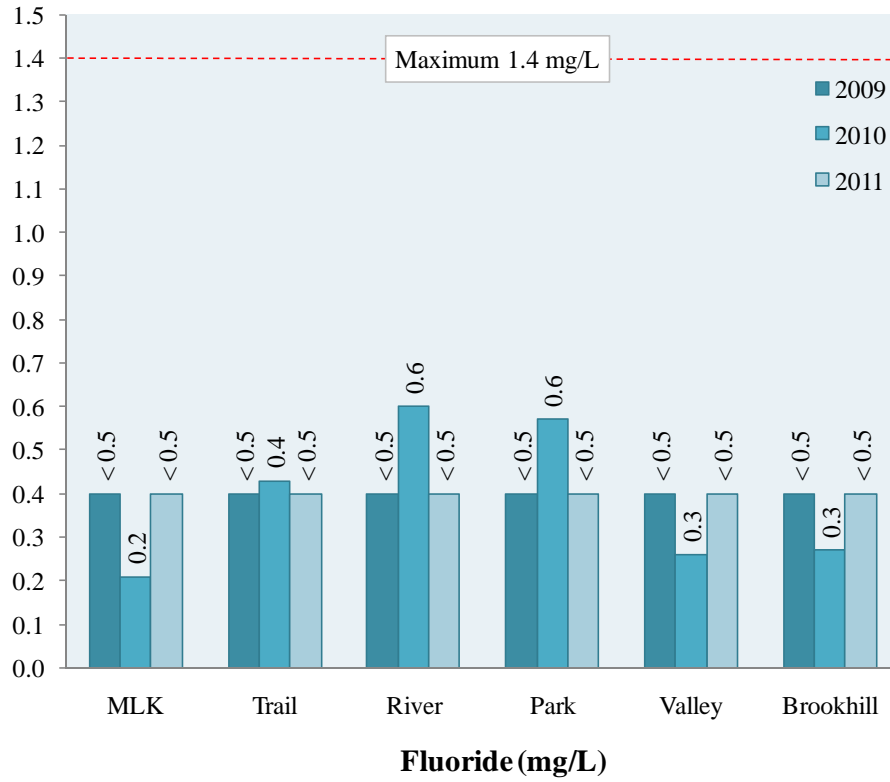
# Pollution Prevention/Good Housekeeping

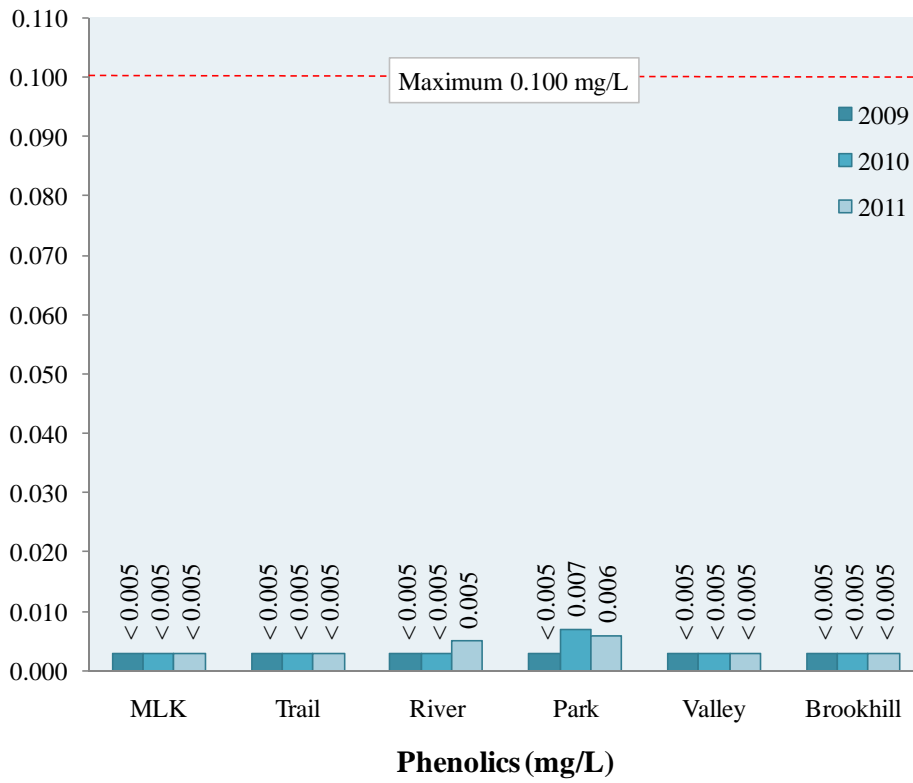
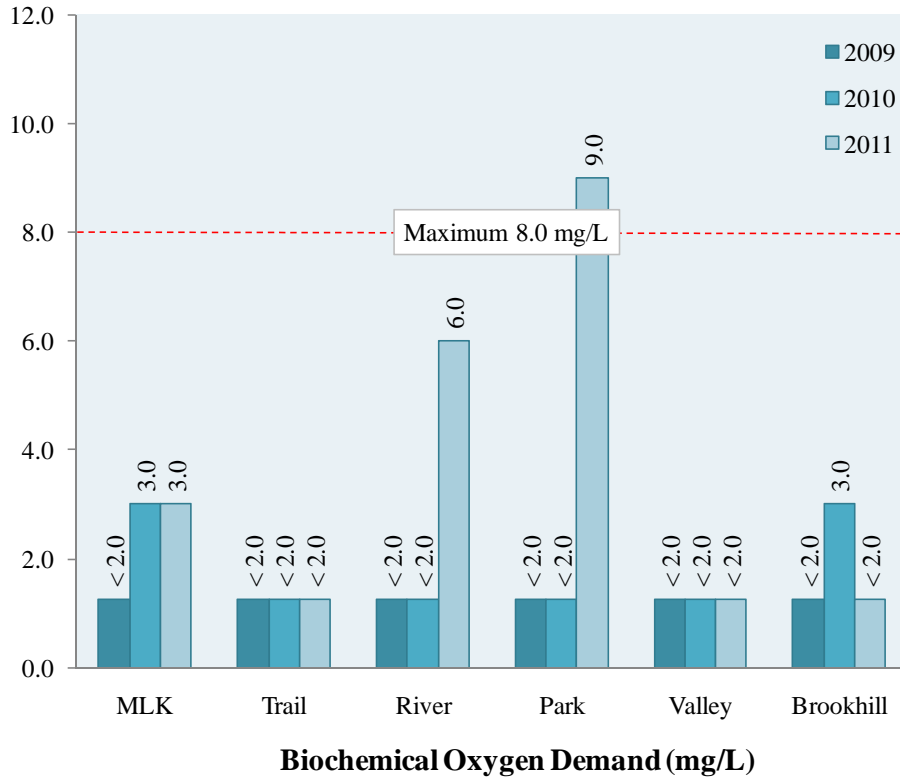
# Libertyville Township

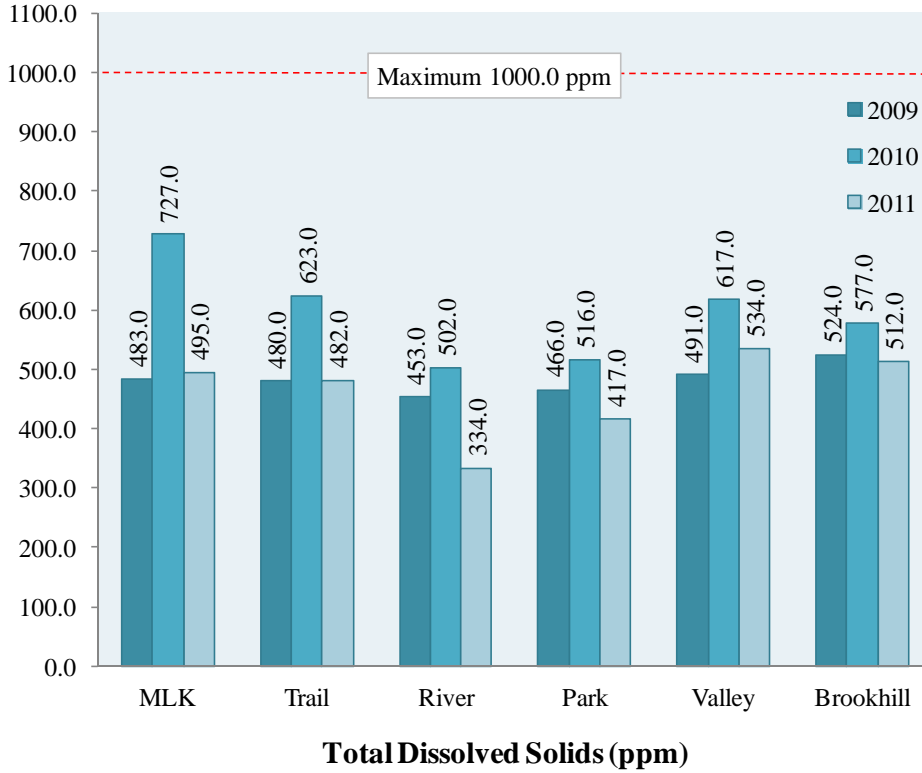
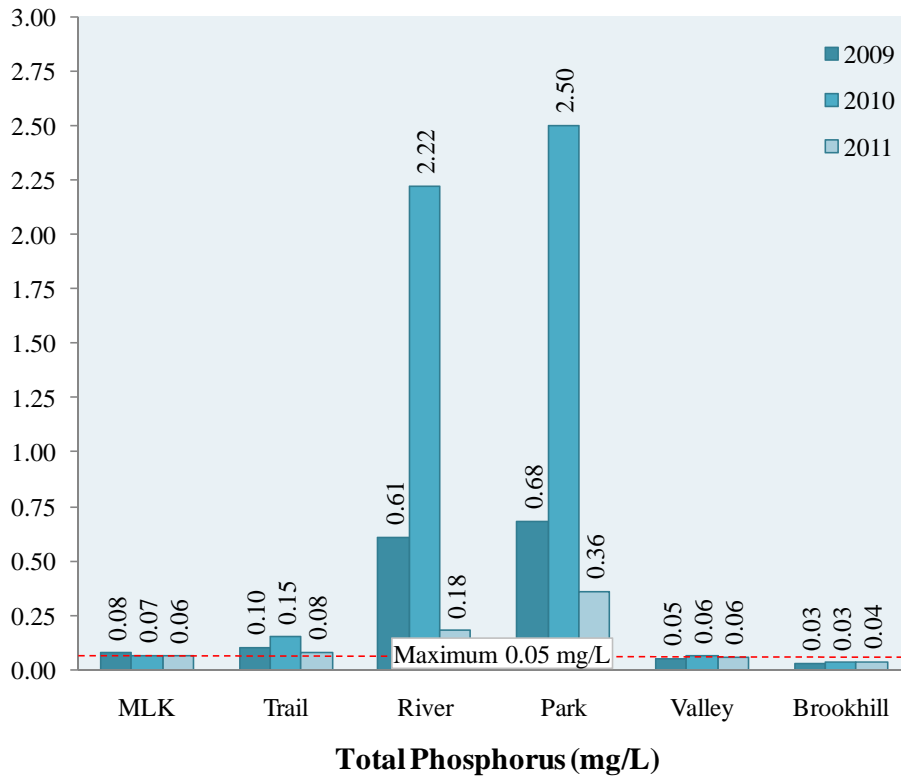
<u>Entry Type</u>	<u>PPGHDate</u>	<u>Description</u>	<u>Subject</u>
F.2-Inspection and Maintenance Program	3/31/2011	5 culverts cleaned	Culvert maintenance
F.2-Inspection and Maintenance Program	3/31/2011	500 tons of salt on roads, 350 lbs on parking lots, 3,000 gallons of calcium chloride	Quantities used
F.2-Inspection and Maintenance Program	7/31/2011	2 quarts oil removed	Vehicle maintenance
F.5-Flood Management/Assess Guidelines	9/30/2011	Phase 1 of the project (study review, wetland delineation, topographic survey & plan preparation)	Oak Lane drainage issue
F.3-Municipal Operations Storm Water Control	9/30/2011	Libertyville Township Open Space District- Oak Openings/Liberty Prairie	Bull Creek Headwaters Erosion Conceptual Design
F.2-Inspection and Maintenance Program	11/18/2011	Inspected 24,000 linear feet of streambank (Zone 1)	Streambank inspection
F.2-Inspection and Maintenance Program	12/31/2011	1,500 gallons calcium chloride used	Quantities used
F.2-Inspection and Maintenance Program	12/31/2011	50 tons of salt for roads, 120 lbs of salt on parking lots	Quantities used
F.2-Inspection and Maintenance Program	1/31/2012	1,500 gallons of calcium chloride	Quantities used
F.2-Inspection and Maintenance Program	1/31/2012	300 tons of salt on roads, 550 lbs of salt on parking lots	Quantities used
F.2-Inspection and Maintenance Program	2/29/2012	1,500 gallons of calcium chloride	Quantities used
F.2-Inspection and Maintenance Program	2/29/2012	300 tons of salt on roads, 320 lbs of salt on parking lots	Quantities used

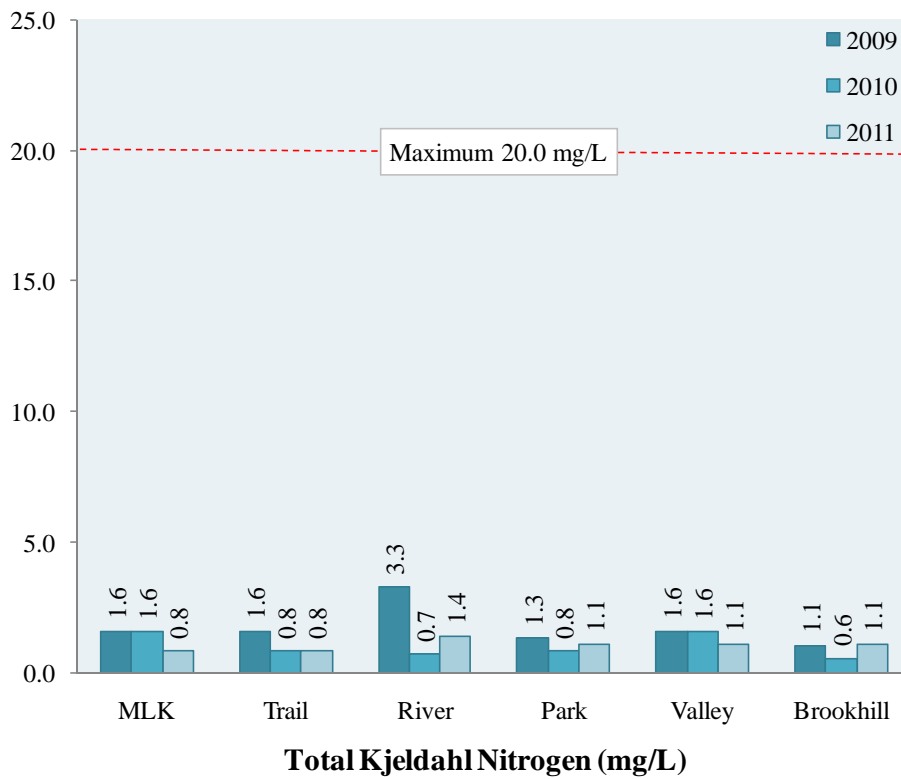
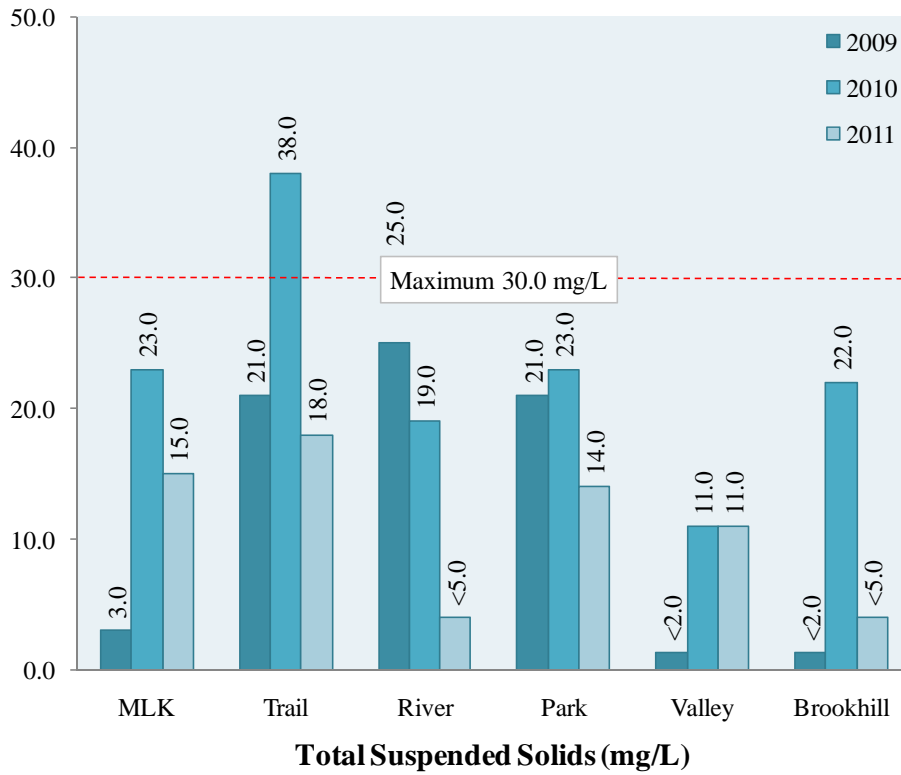


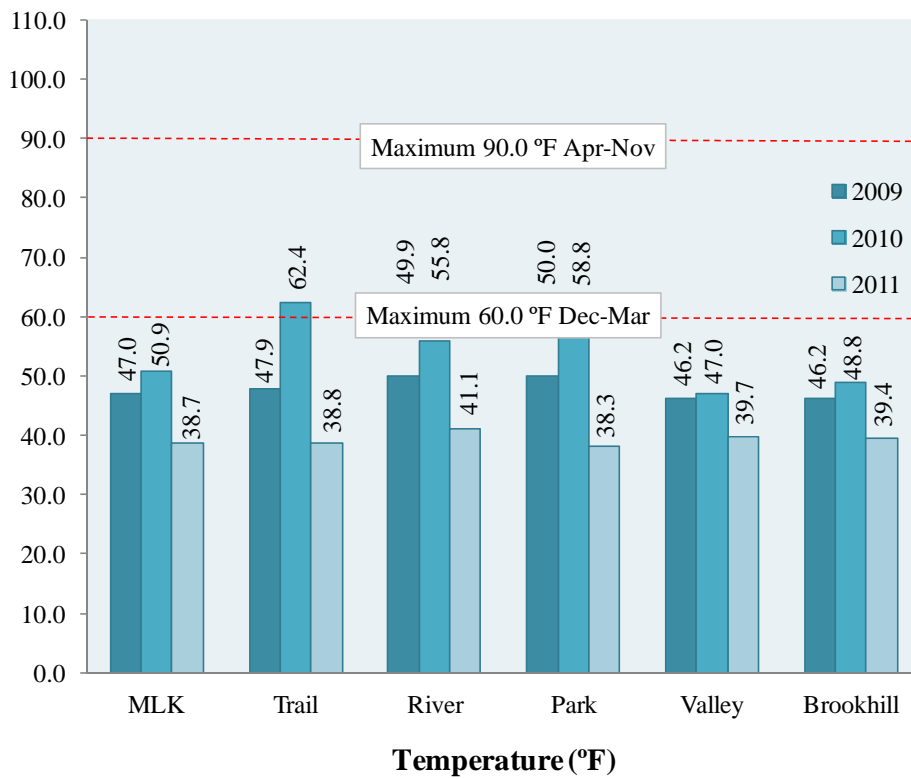
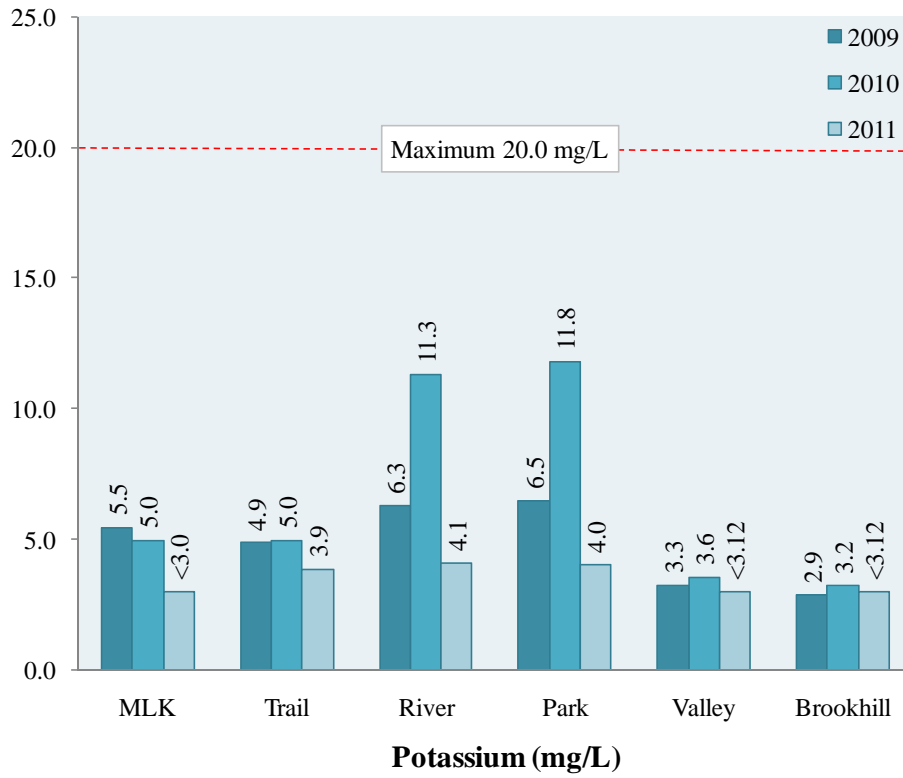


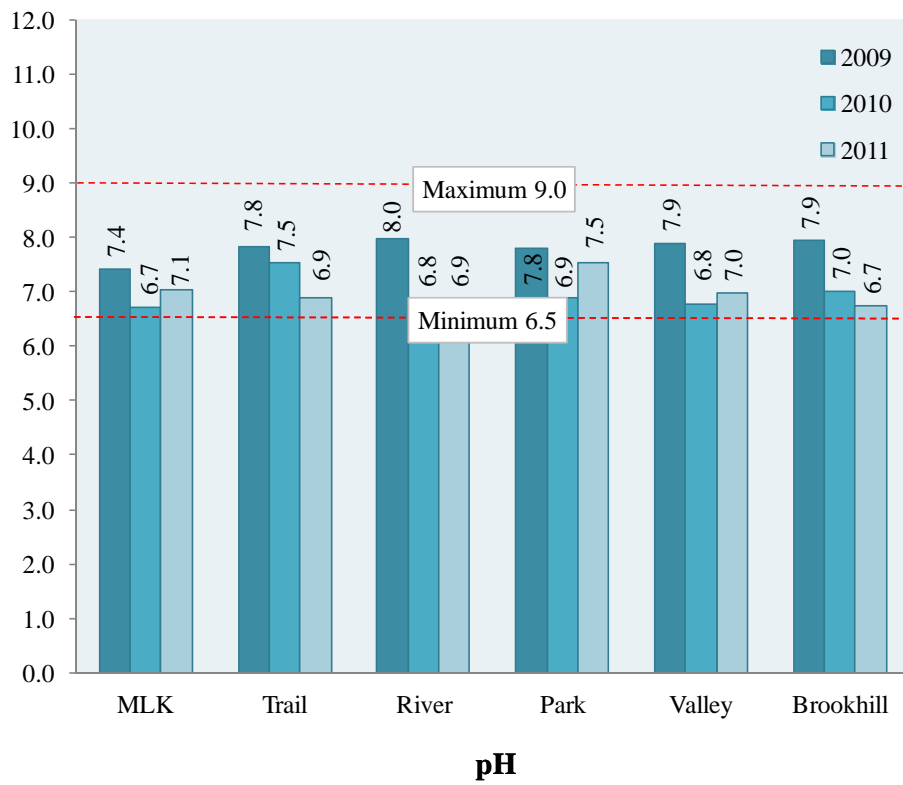
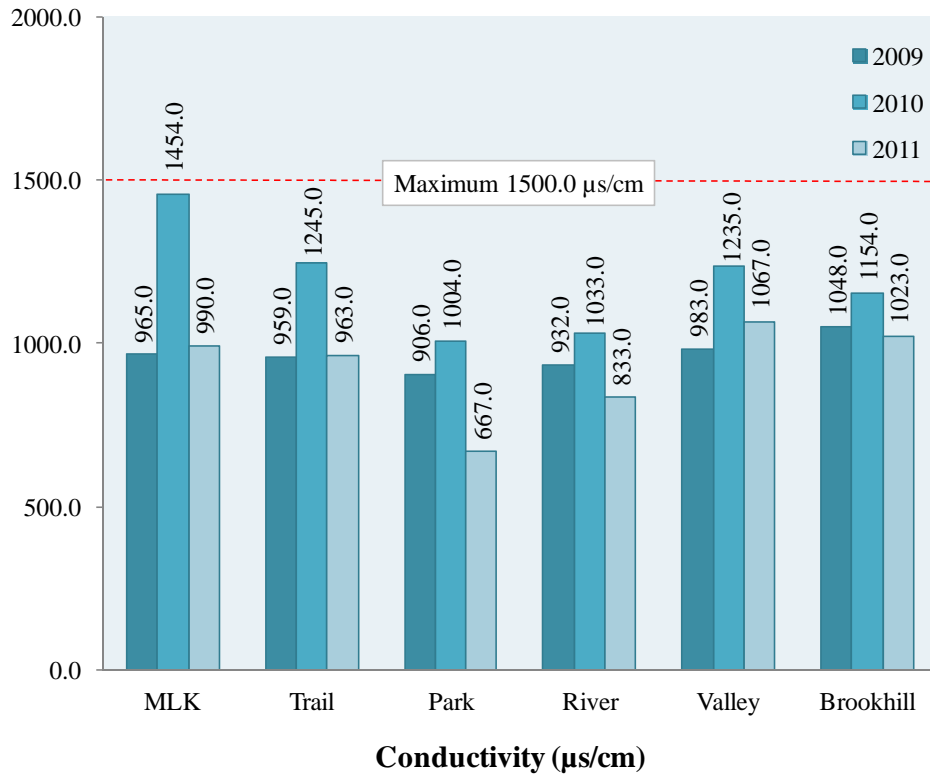












Libertyville Township Water Quality Report 2011

	Illinois Water Pollution Control Board WQS*	IPCB Standards or Accepted Limits in mg/L	MLK Upstream North Branch Chicago River	Trail Downstream North Branch Chicago River	River Upstream Des Plaines River	Park Downstream Des Plaines River	Valley Upstream Bull Creek	Brookhill Downstream Bull Creek
<b>Off-site Testing</b>								
Date Tested			11/16/2011	11/16/2011	11/16/2011	11/16/2011	11/16/2011	11/16/2011
Ammonia	302.212	15.0	0.3	<0.07	0.3	0.1	0.5	0.2
Chloride	302.304	500.0	189.0	174.0	41.7	115.0	165.0	179.0
Fluoride	302.407	1.4	<0.5	<0.5	<0.5	<0.5	<0.5	<0.5
BOD	304 Effluent Standards	<8.0	3.0	<2.0	6.0	9.0	<2.0	<2.0
Phenolics	302.407	0.100	<0.005	<0.005	0.005	0.006	<0.005	<0.005
Phosphorous, Total	302.205	0.05	0.06	0.08	0.18	0.36	0.06	0.04
Total Kjeldahl Nitrogen	Standard Methods for the Examination of Water and Wastewater	<20.0	0.8	0.8	1.4	1.1	1.1	1.1
Total Suspended Solids	304 Effluent Standards	15.0-30.0	15.0	18.0	<5.0	14.0	11.0	<5.0
Potassium	none	20.0	<3.12	3.9	4.1	4.0	<3.12	<3.12
<b>On-site Testing</b>								
Date Tested			12/20/2011	12/20/2011	12/20/2011	11/16/2011	12/20/2011	12/20/2011
Dissolved Oxygen	302.206	March - July at least 5.0 ppm Aug -Feb at least 3.5 ppm	5.1	13.5	2.0	11.4	13.1	13.5
Conductivity	USEPA Volunteer Stream Monitoring Manual	50.0-1500.0 µs/cm	990.0	963.0	667.0	833.0	1067.0	1023.0
Temperature °F	302.211	Dec - Mar 60° F Max Apr - Nov 90° F Max	38.7	38.8	41.1	38.3	39.7	39.4
Total Dissolved Solids	302.304	1000.0 ppm	495.0	482.0	334.0	417.0	534.0	512.0
pH	302.304	6.5 - 9.0	7.1	6.9	6.9	7.5	7.0	6.7

## Part D. Libertyville Township- Summary of Year 10 Stormwater Activities

The table below indicates the stormwater management activities that the Township plans to undertake during Year 10. Additional information about the BMPs and measurable goals that the Township will implement during Year 10 is provided in the section following the table.

**Note: X indicates BMPs that will be implemented during Year 10**

Year 9	
Twp	
<b>A. Public Education and Outreach</b>	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
	A.3 Public Service Announcement
	A.4 Community Event
	A.5 Classroom Education Material
	A.6 Other Public Education
<b>B. Public Participation/Involvement</b>	
	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
X	B.4 Public Hearing
	B.5 Volunteer Monitoring
	B.6 Program Coordination
	B.7 Other Public Involvement
<b>C. Illicit Discharge Detection and Elimination</b>	
X	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
X	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
X	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 9	
Twp	
<b>D. Construction Site Runoff Control</b>	
	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
	D.3 Other Waste Control Program
	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
<b>E. Post-Construction Runoff Control</b>	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
	E.7 Other Post-Const Runoff Controls
<b>F. Pollution Prevention/Good Housekeeping</b>	
X	F.1 Employee Training Program
X	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
X	F.4 Municipal Operations Waste Disposal
	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls



The stormwater management activities that the Township plans to undertake during Year 10 are described in detail in the Township's SWMP and in brief below.

The Township's SWMP can be viewed at

**[http://www.gha-engineers.com/ms4/ms4\\_libertyville/reports.html](http://www.gha-engineers.com/ms4/ms4_libertyville/reports.html)**.

The Township will continue to use tracking forms to track the implementation of the BMPs described in its SWMP.

**A. Public Education and Outreach**

The Township is committing to implementing the Public Education and Outreach component of its SWMP. The Township's Public Education and Outreach program includes: the distribution of educational material to the community or conducting equivalent outreach activities about the impacts of stormwater discharges on water bodies and the steps that the public can take to reduce those impacts; supporting classroom education; supporting storm drain stenciling efforts; and, supporting SWALCO events.

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.*

**B. Public Participation/Involvement**

The Township is committing to implementing the Public Participation/Involvement component of its SWMP. The Township's Public Participation/Involvement program includes: maintaining a process for receiving and processing citizen input; attending and publicizing stakeholder meetings; presenting program information at a public meeting at least once annually; and, publicizing IDDE reporting contact numbers.

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.*

**C. Illicit Discharge Detection and Elimination**

The Township will conduct activities related to the Illicit Discharge Detection and Elimination (IDDE) minimum control measure. According to the current General NPDES Permit No. ILR40, the Township's IDDE program must include:

- A storm sewer system map showing the locations of all outfalls and the names and locations of all waters that receive discharges from those outfalls;
- An ordinance or other regulatory mechanism that prohibits all non-storm water discharges into the storm sewer system and provides the authority for appropriate enforcement procedures and actions;
- A plan to detect and address all non-stormwater discharges, including illegal dumping, into the storm sewer system;
- A program to educate public employees, businesses, and the general public about the hazards associated with illegal discharges and improper disposal of waste; and,
- Periodic (annual is recommended) inspection of storm sewer outfalls for detection of non-stormwater discharges and illegal dumping.

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.  
Conduct dry weather screening and associated water quality testing in accordance with the procedures outlined in the SWMP.*

**D. Construction Site Runoff Control**

Lake County has adopted a countywide Watershed Development Ordinance (WDO) that establishes the minimum stormwater management requirements for development in Lake County. The WDO, which is administered and enforced within the community by the Township, establishes standards for construction site runoff control.

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.  
Assist SMC in ensuring that all applicable developments are in compliance with the WDO.*

**E. Post-Construction Runoff Control**

As described above, the countywide WDO establishes the minimum stormwater management requirements for development in Lake County. The WDO establishes standards for post-construction site runoff control. These standards apply to any new development or redevelopment resulting in over 0.5 acres of new impervious area. The Township's SWMP also includes inspection procedures for pre-WDO developments, streambanks and shorelines, streambeds, and detention/retention ponds.

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.  
Assist SMC in ensuring that all applicable developments are in compliance with the WDO.*

**F. Pollution Prevention/Good Housekeeping**

The Township is committing to implementing the Pollution Prevention/Good Housekeeping component of its SWMP. The Township's Pollution Prevention/Good Housekeeping program includes: the evaluation and improvement of municipal policies and procedures to reduce the discharge of pollutants from municipal activities and operations; and, a training program for municipal employees.

*Measurable Goal(s): Implement, and track progress, of BMPs as described in the SWMP.*

## **Part E. Notice of Qualifying Local Program**

The Lake County Stormwater Management Commission (SMC) serves as a Qualifying Local Program (QLP) for MS4s in Lake County. In accordance with the General Permit, as a QLP, SMC performs activities related to each of the six minimum control measures. This part of the Annual Report, which summarizes the stormwater management activities performed by SMC as a QLP, consists of the following five subparts:

- **Part E1** identifies changes to Best Management Practices (BMPs) that occurred during Year 9 and includes information about how these changes affected the QLP's stormwater management program.
- **Part E2** describes the stormwater management activities that the QLP performed during Year 9.
- **Part E3** summarizes the information and data collected by the QLP during Year 9.
- **Part E4** describes the stormwater management activities that the QLP plans to undertake during Year 10.
- **Part E5** lists the construction projects that were funded by the QLP during Year 9.

## Part E1. QLP Changes to Best Management Practices, Year 9

Note: X indicates BMPs that were implemented as planned  
 ✓ indicates BMPs that were changed during Year 9

Year 9	
QLP	
<b>A. Public Education and Outreach</b>	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
X	A.3 Public Service Announcement
X	A.4 Community Event
X	A.5 Classroom Education Material
X	A.6 Other Public Education
<b>B. Public Participation/Involvement</b>	
X	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
	B.7 Other Public Involvement
<b>C. Illicit Discharge Detection and Elimination</b>	
	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 9	
QLP	
<b>D. Construction Site Runoff Control</b>	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
X	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
X	D.7 Other Construction Site Runoff Controls
<b>E. Post-Construction Runoff Control</b>	
	E.1 Community Control Strategy
X	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
X	E.7 Other Post-Const Runoff Controls
<b>F. Pollution Prevention/Good Housekeeping</b>	
X	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
	F.4 Municipal Operations Waste Disposal
X	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

## **Part E2. QLP Status of Compliance with Permit Conditions, Year 9**

The Lake County Stormwater Management Commission (SMC) serves as a Qualifying Local Program (QLP) for MS4s in Lake County. In accordance with the General Permit, as a QLP, SMC performs activities related to each of the six minimum control measures. The stormwater management activities that the QLP performed during Year 9 are described below.

### **A. Public Education and Outreach**

#### **A.1 Distributed Paper Material**

*Measurable Goal(s): Distribute informational materials from “take away” rack at SMC. Upon request, distribute materials directly to municipalities for local distribution.*

**SMC distributes a variety of informational materials related to stormwater management through its “take away” rack and website. Upon request, informational materials are distributed directly to Lake County MS4s in .PDF format for use on community websites, in community newsletters, and in community “take away” racks.**

#### **A.3 Public Service Announcement**

*Measurable Goal(s): Include public service announcement highlighting community accomplishments related to the NPDES Phase II process in “Mainstream” once annually. Post watershed identification signage with LCDOT. Upon request, present “The Big Picture: Water Quality, Regulations & NPDES” to Lake County MS4s. Host a public hearing on the proposed WDO amendments.*

**SMC includes announcements highlighting community accomplishments related to the NPDES Municipal Stormwater Program on its website, in its newsletter, and through other media outlets.**

**Watershed identification signage is located throughout the county.**

**SMC presented “The Big Picture: Water Quality, Regulations & NPDES” to Lake County MS4s upon request. According to records, between March 1, 2011 and February 29, 2012, 1 MS4 received the presentation.**

**A public hearing on the proposed amendments to the countywide WDO was held on March 16, 2011.**

#### **A.4 Community Event**

*Measurable Goal(s): Conduct or co-sponsor workshop on NPDES related topic.*

**SMC sponsored or co-sponsored a number of workshops and events on stormwater-related topics between March 1, 2011 and February 29, 2012, including:**

- **Designated Erosion Control Inspector (DECI) Workshops held on Feb. 8, 9 & 16, 2011**
- **Presentation on Water Quality, Regulations and NPDES at Mar. 18, 2011 MAC meeting**
- **Drain Tile Workshop held on Mar. 22, 2011**
- **Homeowners Association (HOA) Stormwater Maintenance Workshop held on Apr. 12, 2011**
- **Presentation on West Union, IA Green Street Pilot Project at May 11, 2011 MAC meeting**
- **Bull Creek/Bull's Brook & Indian Creek Watershed Tour held on June 10, 2011**
- **Webcast on The Top Actions Local Governments Can Take to Address Numeric Goals, Such as Total Maximum Daily Loads (TMDLs) and Watershed Implementation Plans (WIPs) at Jul. 13, 2011 MAC meeting**
- **Designated Erosion Control Inspector (DECI) Workshop held on Aug. 2, 2011**
- **Presentation on DuPage Co., IL Cooperative Illicit Discharge Investigation Program at Sep. 14, 2011 MAC meeting**
- **Roadway De-Icing Workshop held on Oct. 11, 2011**
- **Presentation on California MS4 Permits & Program Implementation at Nov. 9, 2011 MAC meeting**
- **Presentation on Glenview, IL Local Drainage Inspection Program at Jan. 11, 2012 MAC meeting**
- **Webcast on Stormwater Retrofitting: A Guide to Retrofitting the World on Feb. 29, 2012**

#### **A.5 Classroom Education**

*Measurable Goal(s): Develop and compile information for stormwater educational kit for distribution upon request.*

*Provide materials and training on storm sewer inlet stenciling kits to teachers upon request.*

**Stormwater educational materials were compiled for use at several public education events that were held between March 1, 2011 and February 29, 2012, including:**

- **Lake County Green Living Fair held on Mar. 12, 2011**
- **Fremont Township Well and Water Day held on Apr. 9, 2011**
- **Countryside Lake Family Day held on Jun. 19, 2011**

#### **A.6 Other Public Education**

*Measurable Goal(s): Maintain and update the NPDES Phase II portion SMC website with resource materials such as model ordinances, case studies, brochures and web links.*

*Make "The Big Picture: Water Quality, Regulations & NPDES" presentation available to Lake County MS4s.*

As new information and resource materials become available, they are posted to the SMC website and/or distributed directly to Lake County MS4s. SMC made “The Big Picture: Water Quality, Regulations & NPDES” presentation available to Lake County MS4s and presented it upon request. According to records, between March 1, 2011 and February 29, 2012, 1 MS4 received the presentation.

## **B. Public Participation/Involvement**

### **B.1 Public Panel**

*Measurable Goal(s): Provide notice of public meetings on SMC website.  
Track number of meetings conducted.*

Notice of all public meetings continues to be provided on the SMC website and through direct mailings and e-mailings to distribution lists. SMC tracked the number of Stormwater Management Committee Board (SMC) meetings, Technical Advisory Committee (TAC) meetings, Municipal Advisory Committee (MAC), and Watershed Management Board (WMB) meetings conducted during Year 9. According to records, there were 12 SMC meetings, 8 TAC meetings, 6 MAC meetings, and 1 WMB meeting conducted during this reporting period.

### **B.3 Stakeholder Meeting**

*Measurable Goal(s): Provide notice of stakeholder meetings on SMC website.  
Track number of watershed planning committee meetings conducted.  
Establish watershed planning committees for each new watershed planning effort.*

Notice of all stakeholder meetings continues to be provided on the SMC website and through direct mailings and e-mailings to stakeholder lists. SMC tracked the number of stakeholder meetings conducted for the various watershed planning committees during the reporting period. The list below summarizes the watershed planning committee meetings that were conducted during Year 9:

- North Branch Chicago River Planning Committee – 4**
- Skokie River Consortium – 1**
- Bull Creek/Bull’s Brook Watershed Council – 6**
- Indian Creek Watershed Committee – 1**
- North Mill Creek Watershed Planning Committee – 6**
- Flint Creek Watershed Partnership – 5**

SMC continues to establish watershed planning committees for each new watershed planning effort.

## **B.6 Program Coordination**

*Measurable Goal(s): Track number of MAC meetings conducted during Year 9.  
Prepare draft report on Qualifying Local Program activities at end of Year 9.*

**SMC tracked the number of Municipal Advisory Committee (MAC) meetings conducted during Year 9. According to records, there were 6 MAC meetings conducted during this reporting period.**

**The stormwater management activities that SMC performed during Year 9 are described in the Annual Facility Inspection Report (Annual Report) template that has been provided to Lake County MS4s. The stormwater management activities that SMC plans to perform during Year 10 are described in Part E4 of the Annual Report template.**

## **C. Illicit Discharge Detection and Elimination**

### **C.2 Regulatory Control Program**

*Measurable Goal(s): Continue to enforce the countywide WDO.*

**SMC continues to enforce the countywide WDO.**

### **C.10 Other Illicit Discharge Controls**

*Measurable Goal(s): Sponsor or co-sponsor and track the number of attendees at an Illicit Discharge Detection and Elimination training workshop.*

**SMC co-sponsored an Illicit Discharge Detection and Elimination training workshop on March 20, 2012. According to records, 69 people attended the training workshop.**

## **D. Construction Site Runoff Control**

### **D.1 Regulatory Control Program**

*Measurable Goal(s): Continue to enforce the countywide WDO.  
Administer the Designated Erosion Control Inspector (DECI) program as outlined by the WDO.  
Approve and adopt WDO amendments.  
Sponsor or co-sponsor training sessions on the WDO amendments.*

**SMC continues to enforce the countywide WDO.**

**SMC continues to administer the Designated Erosion Control Inspector (DECI) program as outlined by the WDO.**

**A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address comments received from the public and from local, state, and federal agencies and organizations. There are now 100 proposed amendments to the WDO. Two of these amendments will enhance the Designated Erosion Control Inspector**



(DECI) program and will update the DECI inspection requirements to match those of the new General NPDES Permit No. ILR10. Although previously expected to occur during Year 9, approval and adoption of the proposed amendments has not yet occurred.

Training sessions on the WDO amendments have been deferred until after the WDO amendment process is complete.

## **D.2 Erosion and Sediment Control BMPs**

*Measurable Goal(s): Continue to enforce the countywide WDO.*

*Complete TRM update and work toward final approval and publication of the document.*

*Approve and adopt WDO amendments.*

*Sponsor or co-sponsor training sessions on the WDO amendments.*

**SMC continues to enforce the countywide WDO.**

The process of updating the TRM has been deferred until after the WDO amendment process is complete.

A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address comments received from the public and from local, state, and federal agencies and organizations. There are now 100 proposed amendments to the WDO. Several of these amendments are related to erosion and sediment control BMPs.

Although previously expected to occur during Year 9, approval and adoption of the proposed amendments has not yet occurred.

Training sessions on the WDO amendments have been deferred until after the WDO amendment process is complete.

## **D.3 Other Waste Control Program**

*Measurable Goal(s): Enforce WDO provisions regarding the control of waste and debris at construction sites.*

**SMC continues to enforce the countywide WDO.**

## **D.4 Site Plan Review Procedures**

*Measurable Goal(s): Track number of enforcement officers who have passed the exam.*

*Track number of communities that undergo a performance review.*

*Complete ordinance administration and enforcement chapter of TRM.*

**SMC continues to track the number of enforcement officers (EOs) who have passed the EO exam and have become EOs. According to records, as of the end of Year 9, there are currently 92 EOs in Lake County.**

**SMC completed the community re-certification process, which included a performance review of all 55 certified and non-certified communities, during the reporting period. The next community re-certification process, which will include another performance review of all certified and non-certified communities, is currently scheduled to be completed by the end of Year 12.**

**The process of updating the TRM has been deferred until after the WDO amendment process is complete.**

#### **D.5 Public Information Handling Procedures**

*Measurable Goal(s): Track number of complaints received and processed related to soil erosion and sediment control.*

**SMC continues to track the number of complaints received and processed related to soil erosion and sediment control. According to records, between March 1, 2011 and February 29, 2012, 0 SE/SC complaints were received and processed by SMC staff.**

#### **D.6 Site Inspection/Enforcement Procedures**

*Measurable Goal(s): Track number of site inspections conducted by SMC.*

**SMC continues to track the number of site inspections conducted by SMC staff. According to records, between March 1, 2011 and February 29, 2012, 634 site inspections were conducted by SMC staff.**

### **E. Post-Construction Runoff Control**

#### **E.2 Regulatory Control Program**

*Measurable Goal(s): Continue to enforce the countywide WDO.  
Approve and adopt WDO amendments.  
Sponsor or co-sponsor training sessions on the WDO amendments.*

**SMC continues to enforce the countywide WDO. A package of 83 amendments to the countywide WDO was released for public comment on Feb. 4, 2011. Since then, several additional amendments were added to address comments received from the public and from local, state, and federal agencies and organizations. There are now 100 proposed amendments to the WDO. Ten of these amendments will update the runoff volume reduction hierarchy section of the ordinance in accordance with SMC's approved runoff volume reduction guidance principles and the requirements of the new General NPDES Permit No. ILR40. Although previously expected to occur during Year 9, approval and adoption of the proposed amendments has not yet occurred. Training sessions on the WDO amendments have been deferred until after the WDO amendment process is complete.**

#### **E.3 Long Term O&M Procedures**

*Measurable Goal(s): Continue to enforce the countywide WDO.*

**SMC continues to enforce the countywide WDO.**

#### **E.4 Pre-Construction Review of BMP Designs**

*Measurable Goal(s): Continue to enforce the countywide WDO.*

**SMC continues to enforce the countywide WDO.**

**E.5 Site Inspections During Construction**

*Measurable Goal(s): Continue to enforce the countywide WDO.*

**SMC continues to enforce the countywide WDO.**

**E.6 Post-Construction Inspections**

*Measurable Goal(s): Continue to enforce the countywide WDO.*

**SMC continues to enforce the countywide WDO.**

**E.7 Other Post-Construction Runoff Controls**

*Measurable Goal(s): Conduct annual WMB meeting.*

*Contribute funding to flood reduction and water quality improvement projects, including stormwater retrofits, through the WMB.*

**The annual WMB meeting was held on Dec. 8, 2011.**

**At the annual WMB meeting, 16 flood reduction and water quality improvement projects, including stormwater retrofit projects, were selected to receive \$150,000 of funding through the WMB.**

**F. Pollution Prevention/Good Housekeeping**

**F.1 Employee Training Program**

*Measurable Goal(s): Provide list of available resources to MS4s.*

*Make available the Excal Visual Municipal Storm Water Pollution Prevention Storm Watch Everyday Best Management Practices software.*

**SMC continues to provide information on training opportunities and training resources to Lake County MS4s.**

**SMC continues to make available the Excal Visual Storm Watch Municipal Stormwater Pollution Prevention software to Lake County MS4s. According to records, between March 1, 2011 and February 29, 2012, 1 MS4 borrowed the Excal Visual software.**

**F.5 Flood Management/Assess Guidelines**

*Measurable Goal(s): Track number of projects that are reviewed for multi-objective opportunities.*

**SMC continues evaluate all SMC-sponsored projects for multi-objective opportunities, such as flood control and water quality.**

## **Part E3. QLP Information and Data Collection Results, Year 9**

The QLP did not collect any monitoring data on behalf of Lake County's MS4s during Year 9. However, SMC has reviewed information presented by the Illinois EPA in the 2010 Illinois Integrated Water Quality Report and 303(d) List and has developed the brief "State of Lake County's Waters" report provided below.

### **State of Lake County's Waters April 2012**

This brief report is based on information contained in the Illinois EPA's 2010 Illinois Integrated Water Quality Report and Section 303(d) List, dated December 2011. Its purpose is to provide basic information to Lake County's MS4 on the condition of surface waters within Lake County. More detailed information about the condition of surface waters in Lake County can be found in the Illinois EPA's 2010 Illinois Integrated Water Quality Report and Section 303(d) List.

#### **Streams**

An analysis of data accompanying the Illinois EPA's 2010 Illinois Integrated Water Quality Report and Section 303(d) List shows that 231 stream miles in Lake County have been assessed by the Illinois EPA for attainment of at least one designated use. The degree of support (attainment) of a designated use in a particular stream segment is determined by the Illinois EPA through an analysis of various types of information, including biological, physicochemical, physical habitat, and toxicity data. When sufficient data are available, the Illinois EPA assesses each applicable designated use in a particular stream segment as Fully Supporting (good), Not Supporting (fair), or Not Supporting (poor). Waters in which at least one applicable use is not fully supported are called "impaired."

An analysis of data accompanying the Illinois EPA's 2010 Illinois Integrated Water Quality Report and Section 303(d) List shows that 187 stream miles (of the 231 stream miles that have been assessed) in Lake County are considered impaired by the Illinois EPA. These stream segments have been mapped and are shown in Figure E3.1.

#### **Lakes**

As with streams, the degree of support (attainment) of a designated use in a particular lake is determined by the Illinois EPA through an analysis of various types of information, including biological, physicochemical, physical habitat, and toxicity data. When sufficient data are available, the Illinois EPA assesses each applicable designated use in a particular lake as Fully Supporting (good), Not Supporting (fair), or Not Supporting (poor). Waters in which at least one applicable use is not fully supported are called "impaired."

An analysis of data accompanying the Illinois EPA's 2010 Illinois Integrated Water Quality Report and Section 303(d) List shows that 128 inland lakes in Lake County are considered impaired by the Illinois EPA. These lakes have been mapped and are shown in Figure E3.1.

## **Lake Michigan**

Lake Michigan is monitored annually through a cooperative agreement between the City of Chicago and the Illinois EPA. The State of Illinois has jurisdiction over approximately 1,526 square miles of open water and 63 shoreline miles of Lake Michigan bordering Cook and Lake Counties.

About ten percent of the total Lake Michigan waters in Illinois were assessed for the Illinois EPA's 2010 Illinois Integrated Water Quality Report and Section 303(d) List, and all were rated as Fully Supporting for the following uses: aquatic life use, primary contact (swimming) use, secondary contact use, and public and food processing water supply use. However, fish consumption use in the Illinois portion of Lake Michigan is assessed as Not Supporting (Poor) due to contamination from polychlorinated biphenyls (PCBs) and mercury. In addition, all Lake Michigan beaches in Illinois were assessed by the Illinois EPA as Not Supporting (poor) for primary contact use due to bacterial contamination from *Escherichia coli* (*E. coli*) bacteria.

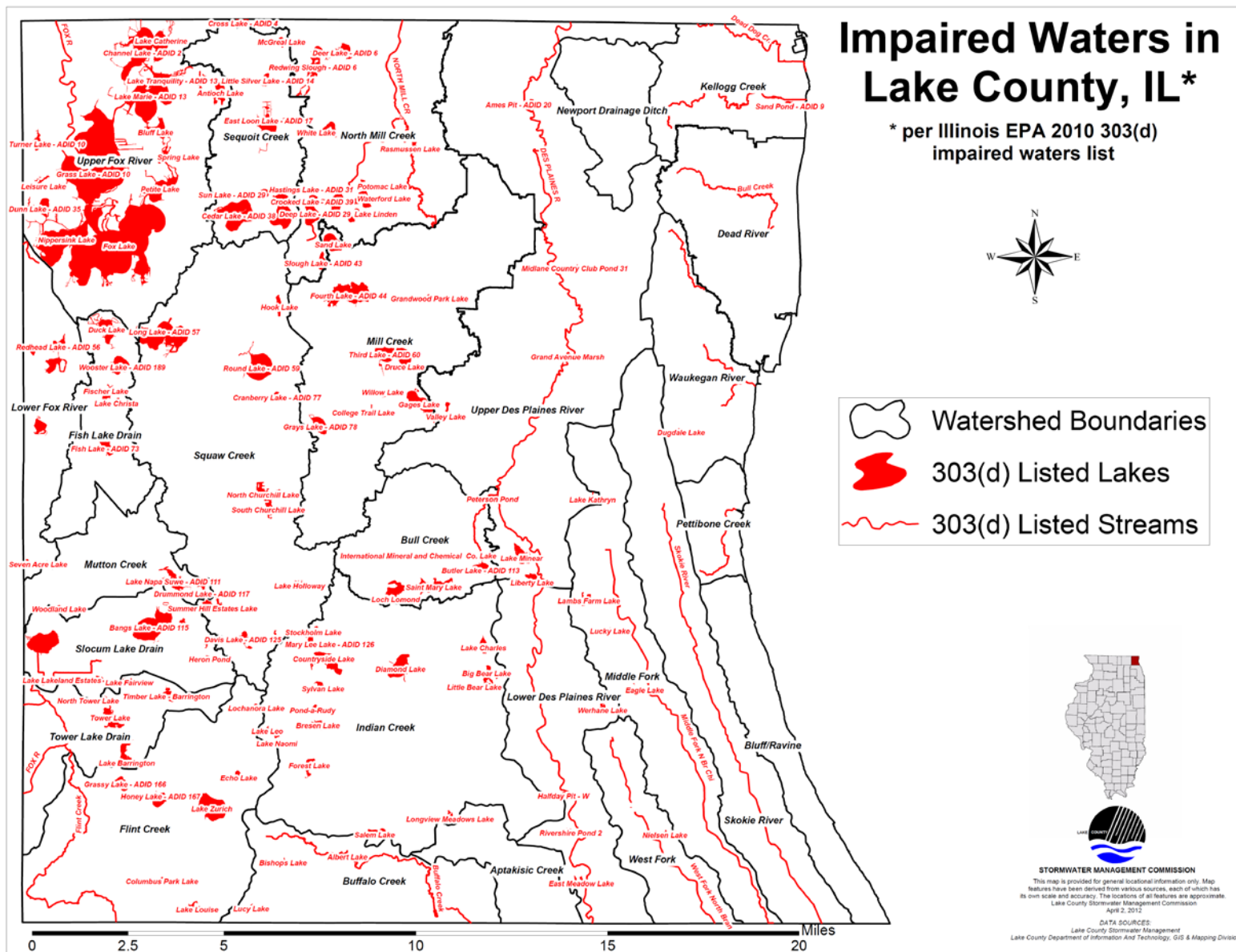


Figure E3.1

## Part E4. QLP Summary of Year 10 Stormwater Activities

The table below indicates the stormwater management activities that the QLP plans to undertake during Year 10. Additional information about the BMPs and measurable goals that the QLP will implement during Year 10 is provided in the section following the table.

**Note: X indicates BMPs that will be implemented during Year 10**

Year 9	
QLP	
<b>A. Public Education and Outreach</b>	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
X	A.3 Public Service Announcement
X	A.4 Community Event
X	A.5 Classroom Education Material
X	A.6 Other Public Education
<b>B. Public Participation/Involvement</b>	
X	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
	B.7 Other Public Involvement
<b>C. Illicit Discharge Detection and Elimination</b>	
	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
X	C.10 Other Illicit Discharge Controls

Year 9	
QLP	
<b>D. Construction Site Runoff Control</b>	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
X	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
X	D.7 Other Construction Site Runoff Controls
<b>E. Post-Construction Runoff Control</b>	
	E.1 Community Control Strategy
X	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
X	E.7 Other Post-Const Runoff Controls
<b>F. Pollution Prevention/Good Housekeeping</b>	
X	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
	F.4 Municipal Operations Waste Disposal
X	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

In addition to the stormwater management activities described below, SMC will continue to provide general support to Lake County MS4s as they continue to implement their stormwater management programs. SMC also anticipates that it will complete its review and revision of the Stormwater Management Program Plan (SMPP) template, which it started in Year 9, to provide additional guidance on addressing the monitoring and program assessment requirements of General NPDES Permit No. ILR40.

#### **A. Public Education and Outreach**

SMC will support Lake County MS4s by performing activities related to the Public Education and Outreach minimum control measure, as described below.

##### **A.1 Distributed Paper Material**

SMC develops and distributes a variety of materials related to stormwater management in Lake County. SMC has produced a number of pamphlets and brochures related to stormwater management and BMPs and prepares a quarterly newsletter, “Mainstream,” as well as an Annual Report, that highlight stormwater management activities conducted in Lake County. SMC also prepares project fact sheets that provide information on ongoing and recently completed stormwater management projects. In addition, SMC has developed or collaborated on a number of manuals related to stormwater management, such as “Riparian Areas Management: A Citizen’s Guide,” “A Citizen's Guide to Maintaining Stormwater Best Management Practices,” and the “Streambank Stabilization Manual,” and will continue to develop or collaborate on such manuals or manual updates.

*Measurable Goal(s): Distribute informational materials from “take away” rack at SMC. Upon request, distribute materials directly to municipalities for local distribution.*

##### **A.3 Public Service Announcement**

A public service announcement related to the NPDES Phase II program will be written and included in SMC’s Quarterly Newsletter, “Mainstream.” SMC will coordinate with the Lake County Department of Transportation (LCDOT) to post watershed identification signage in watersheds where watershed planning activities occur. Upon request, SMC will provide an educational presentation on the NPDES Stormwater Management Program to Lake County MS4s.

*Measurable Goal(s): Include public service announcement highlighting community accomplishments related to the NPDES Phase II process in “Mainstream” once annually. Post watershed identification signage with LCDOT. Upon request, present “The Big Picture: Water Quality, Regulations & NPDES” to Lake County MS4s.*

##### **A.4 Community Event**

SMC sponsors and co-sponsors technical training and public awareness workshops. Each year, SMC will sponsor or co-sponsor at least one workshop on a NPDES related topic, such



as soil erosion and sediment control, illicit discharge detection and elimination, or best management practices that can be used to protect water quality.

*Measurable Goal(s): Sponsor or co-sponsor workshop on NPDES related topic.*

### **A.5 Classroom Education**

SMC will contribute to the development and compilation of a stormwater educational material kit for local teachers.

*Measurable Goal(s): Develop and compile information for stormwater educational kit for distribution upon request.*

*Provide materials and training on storm sewer inlet stenciling kits to teachers upon request.*

### **A.6 Other Public Education**

SMC maintains a website that provides many resources for citizens, developers, engineers, and municipalities. The website includes pages such as “Citizens Assistance,” “Watershed Planning,” “Projects,” “Best Management Practices,” “Publications,” “Press Releases,” and “Links.” These pages provide notices of upcoming meetings and ongoing projects, publications, allow for download of many SMC documents, and provide links to other NPDES Phase II and BMP resources. In addition to the resources available through the website, SMC will make an educational presentation on the NPDES Stormwater Management Program available to Lake County MS4s.

*Measurable Goal(s): Maintain and update the NPDES Phase II portion SMC website with resource materials such as model ordinances, case studies, brochures and web links.*

*Make “The Big Picture: Water Quality, Regulations & NPDES” presentation available to Lake County MS4s.*

## **B. Public Participation/Involvement**

SMC will support Lake County MS4s by performing activities related to the Public Participation/Involvement minimum control measure, as described below.

### **B.1 Public Panel**

SMC coordinates and conducts public meetings as well as committee meetings that include public representation. A monthly Stormwater Management Commission meeting is open to the public and involves the SMC Board of Commissioners, which includes six municipal representatives and six county board members.

The Technical Advisory Committee (TAC) was created in 1992 to assist in the development, review, and revision of the Watershed Development Ordinance (WDO) and the associated administrative policies and procedures. TAC is made up of representatives from the development, environmental, municipal, and consulting engineering fields. TAC meetings are held monthly or on an as-needed basis.

The Municipal Advisory Committee (MAC) is made up of municipal, township, drainage district, consulting firm, and county representatives. MAC has worked to discuss, coordinate, and collaborate on the implementation of the NPDES Municipal Stormwater Program. MAC will continue to meet as needed to assist Lake County MS4s with the implementation of the NPDES Municipal Stormwater Program.

The Watershed Management Board (WMB) meets annually to make recommendations on BMP project funding. Members include chief municipal elected officials, township supervisors, drainage district chairs, and county board members from each district within each of Lake County's four major watersheds.

*Measurable Goal(s): Provide notice of public meetings on SMC website.  
Track number of meetings conducted.*

### **B.3 Stakeholder Meeting**

SMC is actively involved in watershed planning throughout Lake County. SMC believes that the watershed planning process cannot happen and will not be successful without the input, interest, and commitment of stakeholders. Stakeholders may include municipalities, townships, drainage districts, homeowner associations, developers, county agencies, lakes management groups, landowners, and local, state, and federal agencies.

*Measurable Goal(s): Provide notice of stakeholder meetings on SMC website.  
Track number of watershed planning committee meetings conducted.  
Establish watershed planning committees for each new watershed planning effort.*

### **B.6 Program Coordination**

The countywide approach that has been taken toward the implementation the NPDES Municipal Stormwater Program in Lake County places SMC in the role of a Qualifying Local Program (QLP). In this role, SMC proactively formed the Municipal Advisory Committee (MAC) as a way to coordinate the efforts of Lake County MS4s during implementation of their stormwater management programs. SMC will continue to facilitate MAC meetings and will continue to provide general support to Lake County MS4s during implementation of their stormwater management programs. SMC will prepare an annual report on the QLP's stormwater management activities and will provide guidance to Lake County MS4s in preparing their own annual reports.

*Measurable Goal(s): Track number of MAC meetings conducted during Year 10.  
Prepare annual report on Qualifying Local Program activities at end of Year 10.*

## **C. Illicit Discharge Detection and Elimination**

SMC will support Lake County MS4s by performing activities related to the Illicit Discharge Detection and Elimination minimum control measure, as described below.

## **C.2 Regulatory Control Program**

SMC provided model ordinances for MS4s to consider at the local level. The language included in the model ordinances prohibits all non-stormwater discharges, including illegal dumping, to the storm sewer system. Additionally, the countywide WDO includes provisions that prohibit illegal discharges to the storm sewer system during construction.

*Measurable Goal(s): Continue to enforce the countywide WDO.*

## **C.10 Other Illicit Discharge Controls**

SMC sponsors and co-sponsors technical training workshops. SMC will sponsor or co-sponsor an illicit discharge detection and elimination or other NPDES related training workshop and track the number of attendees that attend the workshop.

*Measurable Goal(s): Sponsor or co-sponsor and track the number of attendees at an Illicit Discharge Detection and Elimination or other NPDES related training workshop.*

## **D. Construction Site Runoff Control**

Lake County has adopted a countywide Watershed Development Ordinance (WDO) that establishes the minimum stormwater management requirements for development in Lake County. The WDO, which is enforced by SMC, as well as by certified communities in Lake County, establishes standards for construction site runoff control. SMC will support Lake County MS4s in the implementation of the construction site runoff control minimum control measure by enforcing the WDO and performing other stormwater activities, as described below.

### **D.1 Regulatory Control Program**

The WDO has been adopted as the regulatory mechanism that requires erosion and sediment controls for construction activities in Lake County. The soil erosion and sediment control performance standards are included in Article IV, Section B.1.j. of the WDO. At a minimum, these standards apply to any development that hydrologically disturbs 5,000 square feet or more.

SMC has also created a Designated Erosion Control Inspector (DECI) program. The purpose of the program is to facilitate positive communication between the permit issuing agency, whether it be SMC or a certified community, and the permit holder, by creating a single point of contact for soil erosion and sediment control issues. Furthermore, the program is intended to improve site conditions, minimize environmental impacts, and educate contractors, developers, and inspectors about proper soil erosion and sediment control BMPs. The DECI program was designed to closely mirror the inspection requirements of General NPDES Permit No. ILR10.

*Measurable Goal(s): Continue to enforce the countywide WDO.*

*Administer the Designated Erosion Control Inspector (DECI) program outlined by the WDO.*

## **D.2 Erosion and Sediment Control BMPs**

Article IV, Section B.1.j of the WDO specifies the soil erosion and sediment control measures that must be used in conjunction with any land disturbing activity. This section of the WDO specifies 15 soil erosion and sediment control BMPs including: minimize soil disturbance; protect adjoining properties from erosion and sedimentation; complete installation of soil erosion and sediment control features prior to commencement of hydrologic disturbance; stabilize disturbed areas within 14 days of active disturbance; avoid disturbance of streams whenever possible; use controls that are appropriate for the size of the tributary drainage area; protect functioning storm sewers from sediment; prevent sediment from being tracked onto adjoining streets; limit earthen embankments to slopes of 3H:1V; identify soil stockpile areas; and utilize statewide standards and specifications as guidance for soil erosion and sediment control.

SMC has also prepared a Technical Reference Manual (TRM) to accompany the WDO. The TRM is used to guide the creation of development plans that are in compliance with the provisions of the WDO and provides detailed information on the use of soil erosion and sediment control BMPs. The TRM is currently being updated and expanded to include guidance on wetland areas, public roadways, and ordinance administration and enforcement.

*Measurable Goal(s): Continue to enforce the countywide WDO.  
Complete TRM update and work toward final approval and publication of the document.*

## **D.3 Other Waste Control Program**

The WDO includes provisions regarding the control of waste and debris at construction sites.

*Measurable Goal(s): Enforce WDO provisions regarding the control of waste and debris at construction sites.*

## **D.4 Site Plan Review Procedures**

Within each jurisdiction, one of the primary duties of the enforcement officer is to review all Watershed Development Permit applications and to issue permits for those projects that are in compliance with the provisions of the WDO. SMC provides training for all new enforcement officers and enforcement officers must pass an exam in order to be certified. SMC periodically reviews all certified communities' enforcement records and performance. Ongoing updates to the TRM include the addition of sections that discuss WDO administration and enforcement.

*Measurable Goal(s): Track number of enforcement officers who have passed the exam.  
Track number of communities that undergo a performance review.  
Complete ordinance administration and enforcement chapter of TRM.*

## **D.5 Public Information Handling Procedures**

SMC provides a number of opportunities for the receipt and consideration of information submitted by the public. SMC's Citizen Inquiry Response System (CIRS) documents and tracks the resolution of reported problems and citizen complaints. SMC's website provides information on "who to call" for various problems and concerns. An Interagency Coordination Agreement between SMC, the US Army Corps of Engineers, and the National Resources Conservation Service specifies that if any of these agencies receive a report of a soil erosion and sediment control issue, they will contact SMC. SMC will then investigate the report and prescribe corrective actions. This information is provided directly to the property owner. Where applicable, investigations are coordinated with certified communities.

*Measurable Goal(s): Track number of complaints received and processed related to soil erosion and sediment control.*

## **D.6 Site Inspection/Enforcement Procedures**

Article VI of the WDO provides both the recommended and minimum requirements for site inspections. The enforcement officers within each certified community must conduct these site inspections; SMC is responsible for conducting site inspections in non-certified communities and on Lake County Division of Transportation (LCDOT) and Lake County Forest Preserve District (LCFPD) projects.

Article VII of the WDO specifies the penalties and legal actions that may be imposed if the WDO is violated. If a construction site is not in compliance with the requirements of the WDO, the enforcement officer may issue a stop work order on all development activity on the subject property or on the activities that are in direct violation of the WDO. In addition, failure to comply with any of the requirements of the WDO constitutes a violation, and any person convicted thereof may be fined.

*Measurable Goal(s): Track number of site inspections conducted by SMC.*

## **E. Post-Construction Runoff Control**

As described above, the Lake County Watershed Development Ordinance (WDO) establishes the minimum stormwater management requirements for development in Lake County. The WDO establishes standards for post-construction runoff control. These standards apply to any new development or redevelopment that results in over 0.5 acres of new impervious area. SMC will support Lake County MS4s in the implementation of the post-construction runoff control minimum control measure by enforcing the WDO and performing other stormwater activities, as described below.

### **E.2 Regulatory Control Program**

The WDO requires all applicants to adopt a stormwater management strategy for controlling post-construction stormwater runoff. The applicant must develop a stormwater management strategy that minimizes increases in stormwater runoff rates and volumes and addresses the water quality treatment requirements of the WDO. The proposed drainage plan must use the

runoff reduction hierarchy included in the WDO and must implement BMPs in accordance with the guidance provided in the TRM.

*Measurable Goal(s): Continue to enforce the countywide WDO.*

### **E.3 Long Term O&M Procedures**

The WDO requires that a maintenance plan be developed for all stormwater management systems designed to serve major developments (as defined by the WDO). Enforcement officers may require maintenance plans to be prepared for all stormwater management systems serving development sites that require a NPDES permit. The maintenance plan must include: maintenance tasks; the party responsible for performing the maintenance tasks; a description of all permanent public or private access maintenance easements, overland flow paths, and compensatory storage areas; and a description of dedicated sources of funding for the required maintenance. The TRM includes a sample maintenance plan. The WDO also requires that all stormwater management systems be located within a deed or plat restriction to ensure perpetuity and access for maintenance.

*Measurable Goal(s): Continue to enforce the countywide WDO.*

### **E.4 Pre-Construction Review of BMP Designs**

Within each jurisdiction, one of the primary duties of the enforcement officer is to review all Watershed Development Permit applications and to issue permits for those projects that are in compliance with the provisions of the WDO. This includes a review of the BMPs that will be used for post-construction runoff control.

*Measurable Goal(s): Continue to enforce the countywide WDO.*

### **E.5 Site Inspections During Construction**

Article VI of the WDO provides both the recommended and minimum requirements for site inspections. The enforcement officers for each certified community must conduct these site inspections. Enforcement officers may inspect developments at any stage in the construction process. For major developments, the enforcement officer shall conduct site inspections, at a minimum, upon completion of installation of sediment and runoff control measures and after final stabilization and landscaping, prior to the removal of sediment controls.

*Measurable Goal(s): Continue to enforce the countywide WDO.*

### **E.6 Post-Construction Inspections**

Article VI of the WDO provides both the recommended and minimum requirements for site inspections. The enforcement officers for each certified community must conduct these site inspections. Enforcement officers may inspect developments at any stage of the construction process, including final stabilization and landscaping. For major developments, the enforcement officer shall conduct site inspections, at a minimum, upon completion of installation of sediment and runoff control measures and after final stabilization and landscaping, prior to the removal of sediment controls.

*Measurable Goal(s): Continue to enforce the countywide WDO.*

### **E.7 Other Post-Construction Runoff Controls**

Through the Watershed Management Board (WMB), SMC provides partial funding for flood control and water quality improvement projects. The WMB, which includes representatives from the Lake Michigan, North Branch of the Chicago River, Fox River, and Des Plaines River watersheds, meets annually to review potential projects and to make recommendations on project funding. Members of the WMB include chief municipal elected officials, township supervisors, drainage district chairs, and county board members from each district found within each of Lake County's four major watersheds. The goal of the WMB program is to maximize opportunities for local units of government and other groups to have input and influence on the solutions used to address local stormwater management problems. Previous WMB-funded projects have improved water quality in Lake County's streams, lakes, and wetlands and have enhanced existing stormwater management facilities.

*Measurable Goal(s): Conduct annual WMB meeting.  
Contribute funding to flood reduction and water quality improvement projects, including stormwater retrofits, through the WMB.*

## **F. Pollution Prevention/Good Housekeeping**

SMC will support Lake County MS4s by performing activities related to the Pollution Prevention/Good Housekeeping minimum control measure.

### **F.1 Employee Training Program**

SMC will assist MS4s with their employee training programs by incorporating recommended actions into the SMPP template. Additionally, SMC will serve as a technical advisor and as a clearinghouse of information related to employee training. SMC will sponsor or co-sponsor employee training workshops or events.

*Measurable Goal(s): Provide list of available resources to MS4s.  
Sponsor or co-sponsor employee training workshops or events.  
Make available the Excal Visual Municipal Storm Water  
Pollution Prevention Storm Watch Everyday Best Management  
Practices software.*

### **F.5 Flood Management/Assess Guidelines**

By adopted policy in the Lake County Stormwater Management Plan, SMC's standard operating procedure is to assess the feasibility of implementing water quality functions in all flood control designs. SMC will evaluate all SMC-sponsored projects for multi-objective opportunities.

*Measurable Goal(s): Track number of projects that are reviewed for multi-objective opportunities.*





