

**MINUTES – ANNUAL MEETING OF LIBERTYVILLE TOWNSHIP ELECTORS**

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STATE OF ILLINOIS    )  
Lake County,            )  
Town of Libertyville    )

} SS.

THE ANNUAL TOWN MEETING OF THE ELECTORS OF LIBERTYVILLE TOWNSHIP held in said Town and County at the Libertyville Township Hall, 359 Merrill Court on April 8, 2014.

**1. Call to Order**

Clerk Hansen called the meeting to order at 7:00 p.m.

**2. Pledge to the Flag**

Clerk Hansen led the electors in the Pledge of Allegiance.

**3. Election of Moderator**

Clerk Hansen called for motions for the nomination of a Moderator for the Annual Meeting. A motion to nominate Kathie Machado was made and seconded, without any further nomination Ms. Machado was selected as Moderator by acclamation. Clerk Hansen then administered the Moderator’s Oath of Office, which Ms. Machado signed.

**4. Reading and Approval of Annual Minutes of April 16, 2013**

A motion to waive the reading and approve the minutes of April 16, 2013. A motion was made, seconded and adopted on a voice vote.

**5. Trustees’ Report**

The trustees individually thanked the Township for the honor to serve. Trustee O’Connor and Trustee White said they are excited about the plans to move forward with the Open Space Plan. A motion and a second to approve the Trustees’ report as presented and adopted on a voice vote.

**6. Assessor’s Report**

Assessor Freese said the market is slowly making a comeback. The assessed value has gone down to 3%, last year it was at 6%. There were 707 residential sales this year, last year there was 488. Assessor Freese predicts there will be no decrease in assessed value this year. Libertyville Township has the 2<sup>nd</sup> highest commercial and industrial value of the Townships in Lake County with an EAV of 2.7 billion. Assessor Freese said this

helps our tax rates, however there are over 80 different tax rates for residents depending on the EAV rate and exemptions. Trustee Nield asked what the market value is based on. Assessor Freese said it is based on the market value which is presented by the Assessor's office to the Board of Review. Trustee O'Connor asked if this year had 707 sales what were the number of sales in a very good year. Assessor Freese said in 2004-05 there were 1,200 sales, which was a good year for sales. A motion, and a second to approve the Assessor's Report as presented and adopted on a voice vote.

**7. Clerk's Report – Supervisor's Annual Financial Report**

A motion and a second to waive the reading of the Supervisor's Financial Report (as there are copies available), and adopted on a voice vote. Clerk Hansen thanked the Township Board and staff for their great service. Clerk Hansen reported the referendum for the renovation of the Brainerd Building was voted down by the residents of Libertyville. A motion and a second to approve the Supervisor's Financial Report as presented and adopted on a voice vote. A motion and a second to approve the Clerk's report as presented and adopted on a voice vote.

**8. Highway Commissioner's Report**

Highway Commissioner stated he has been in office just 11 months and managed over 72 inches of snow, the average is around 32 inches. Highway Commissioner Graham said he has major resurfacing and restructuring of roads in his overall plan. Highway Commissioner Graham said he will customize services to fit the needs of the different areas in the Township. Mr. Graham thanked the Road District staff for their hard work. A motion and a second to approve the Highway Commissioner's Report as presented and adopted on a voice vote.

**9. Supervisor's Report**

**a. General Assistance Report**

**b. Open Space Report**

Supervisor O'Connor stated the Township staff is a small group but a very effective group and she introduced them all to the public. Supervisor O'Connor also introduced and thanked the Board, the Assessor, and Highway Commissioner for their valued work, input and participation.

Supervisor O'Connor provided hard copies of both reports for the meeting, and they are available for the public to preview. Supervisor O'Connor highlighted some of the main responsibilities of the General Assistance at the Township. Supervisor O'Connor highlighted some of the projects the Open Space Field Managers have worked on and accomplished.

A motion and a second to approve the Supervisor's Report as presented and adopted on a voice vote.

A motion and a second to approve the General Assistance Report as presented and adopted on a voice vote.

A motion and second to approve the Open Space Report as presented and adopted on a voice vote.

**10. Old Business – None**

**11. New Business – None**

**12. Public Comments**

August Hock from Terre Fare complimented Supervisor O'Connor. He said he is astounded by her knowledge and attention to detail.

**13. Adjournment**

A motion and a second to adjourn the meeting, all in favor on voice vote, motion carries.

**TIME: 7:45 p.m.**

Respectfully submitted,

Anne Hansen  
Township Clerk