

Township Right-of-Way Permit Application

Application Procedure

1. Apply for your Building and/or Site Development Permit at the Planning, Building and Development (PB&D) Department. You cannot submit your application to the highway commissioner without a building or site development application number.
2. PB&D counter staff will write the Building and/or Site Development Permit application number on the application. You will have to complete and sign the 'applicant' portion of your application before submitting it to the highway commissioner. The table below lists the contact information of each township highway commissioner. *You are responsible for submitting your application to the highway commissioner.*
3. After you submit the application, the highway commissioner will complete his or her portion of the application and fax it, copied onto highway commission letterhead, to the PB&D Department.

Please supply all the information requested on the application. If the application is incomplete, this may delay the processing of your permit.

TOWNSHIP HIGHWAY DEPARTMENTS

ANTIOCH		LIBERTYVILLE	
ERIC RING	847 395-2070 Hwy. Dept. 933 Bartlett Avenue Antioch, IL 60002 antiochtownshipwy@sbcglobal.net	MARTY NEAL	847 362-3350 Hwy. Dept. 343 Merrill Court Libertyville, IL 60048 highwaydepartment@libertyvilletownship.us
AVON		NEWPORT	
ROBERT KULA	847 546-7480 Hwy. Dept. 389 W. Main Street Round Lake Park, IL 60073 bob@avonil.us	RODGER EDMONDS	847 812-9546 Hwy. Dept. 14905 W. Russell Road Russell, IL 60075 newporthighwaydept@gmail.com
BENTON		SHIELDS	
LARRY BOOTH	847 746-2100 Hwy. Dept. 40020 N. Green Bay Road Beach Park, IL 60099 lwbooth@bentontownship.com	HEATHER KERR	847 234-0888 Hwy. Dept. 906 Muir Avenue Lake Bluff, IL 60044 hkerr@shieldstownship.com
CUBA		VERNON	
T.J. PODGORSKI	847 381-7793 Hwy. Dept. 28160 W. Cuba Road Barrington, IL 60010 rebecca@cubaroads.org	TODD GEDVILLE	847 634-4600 Hwy. Dept. 3050 N. Main Street Buffalo Grove, IL 60089-2727 Todd@vernontownship.com ; Tracy@vernontownship.com
ELA		WARREN	
MIKE DEPOUW	847 438-2371 Hwy Dept. 23605 N. Echo Lake Road Lake Zurich, IL 60047 highway@elatownship.org	AMY SARVER	847 244-1101 Hwy. Dept. 17801 W. Washington Street Gurnee, IL 60031 highway@warrentownship.net
FREMONT		WAUCONDA	
ALICIA DODD	847 223-2848 Hwy. Dept. 22376 W. Erhart Road Mundelein, IL 60060 highway@fremonttownship.com	SCOTT WEISBRUCH	847 526-8085 Hwy. Dept. 505 Bonner Road Wauconda, IL 60084 highwaydepartment@waucondatownship.com
GRANT		WAUKEGAN	
KIM KIESGEN	847 546-7623 Hwy. Dept. 26535 Molitor Road Ingleside, IL 60041 road5467@msn.com	ARTHUR CRAIGEN	847 662-7208 Hwy. Dept. 36117 N. Green Place Waukegan, IL 60087 acraig@waukegantownship.com
LAKE VILLA		WEST DEERFIELD	
JIM JORGENSEN	847 356-5831 Hwy. Dept. 37822 N. Fairfield Road Lake Villa, IL 60046 highway@lakevillatownship.org	BLECK ENGINEERING	847 295-5200 Pat Bleck

Township Right of Way Permit Application

Township: _____

Project # _____

Building Permit Appl. # _____ and/or Site Development Permit Appl. # _____

To Be Filled by the Applicant

- **Submit the completed applicant portion to the Township Highway Department. Contact information located on the back side of this form.**

1. Project Location

Property Address: _____

Property Index Number(s): _____

2. Applicant Information

Name: _____

Address: _____

Telephone # _____ Cell # _____ FAX # _____

3. Project Description

Existing Land Use: _____ Proposed Improvements: _____

Signed: _____ Dated: _____

To Be Filled by the Township Highway Department

- **Fax the completed application copied onto highway commissioner letterhead, to 847-984-5853 or email to sitedevelopment@lakecountyl.gov.**

Approved: _____ (Plans Dated: _____) Not Approved: _____

Township Permit # _____ Bond Amount: _____

Comments: _____

Date: _____ Highway Commissioner: _____

Final Inspection

Date of Final Inspection: _____ Highway Commissioner: _____

Comments: _____

