

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, May 26, 2016.

Kathleen M. O'Connor----SUPERVISOR

Anne Hansen-----CLERK

Lawrence W. Falbe-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were: Martin Neal, Highway Commissioner, Peggy Freese, Assessor, Richard Mittelman, Township Attorney, and Gloria Dail, Administrative Assistant.

APPROVAL OF MINUTES – May 12, 2016

A motion by Trustee Falbe, seconded by Trustee White, to approve the May 12, 2016 minutes, all in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White with a second by Trustee O'Connor to approve the expenditures from the **Town Fund** in the amount of **\$58,011.47**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee O'Connor and a second by Trustee White to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$19,712.61**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Falbe and a second by Trustee Nield to approve the expenditures from the **Open Space Fund** in the amount of **\$2,511.30**. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

CITIZENS' COMMENTS – None

TOWNSHIP REPORTS:

Assessor's Report – None

Clerk's Report

Clerk Hansen said she prepared the Prevailing Wage Resolution which will be presented at the June 23rd meeting for approval.

Highway Commissioner's Report

Highway Commissioner Marty Neal updated the Board on the recent and ongoing activities in the Township Road District.

Trustees' Report

Trustee Falbe noted that Supervisor O'Connor was a featured guest at the Mettawa Open Lands Association Spring Social last Saturday. It was held at Always Faithful Stables. Trustee Falbe is the President of Mettawa Openlands Association a non-profit organization. The main topic was the eradication of buckthorn.

Supervisor's Report

The Township is registered to participate in the Libertyville Day's Parade which will be held on June 18. Discussion ensued.

APPROVAL OF CONSULTANT SERVICES WITH PEPPER CONSTRUCTION FOR THE RIVER ROAD PROPERTY CONVERSION – DISCUSSION & VOTE:

Supervisor O'Connor stated the Township will need to remove the home at River Road. The scope of Pepper's services include: permit submission to the EPA, asbestos testing, arranging of asbestos removal, bid document, bid process, and supervising of razing a building.

Supervisor O'Connor reported Mr. Bennett from Pepper Construction verbally agreed to the language Trustee Falbe requested to be added to the contract. It was also sent electronically for Mr. Bennett's review. The language states: **Sec. 7.5-In the event of litigation relating to the terms of the Agreement, the prevailing party shall have the right to collect from the other party its reasonable costs and necessary disbursements, and attorneys' fees and expert's fees, incurred in such event.**

Trustee White commented the Township has never had a problem with the current language. Trustee Falbe said this is a standard clause for most contracts which will further protect the Township from litigation. Attorney Mittelman concurred.

After some discussion, a motion by Trustee Falbe to approve the consultant services with Pepper Construction for the River Road Property conversion with an addition relating to the prevailing party receiving attorneys' fees and costs subject to the Township attorney's approval, seconded by Trustee Nield. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

2016 – 17 BOARD BUDGET DISCUSSION

ROAD AND BRIDGE BUDGET

Highway Commissioner Neal explained that in his budget, \$200,000 would be transferred from the Bridge Repair fund to the General Fund. This money was to be used to repair the Oak Spring Road Bridge. The State of Illinois and the federal government have notified the Highway Commissioner that they will be providing 96% of the funds needed for the Oak Spring Road bridge repair. The costs are broken down as follows: 80% Federal funding (from the Surface Transportation Program), 16% from the Illinois Township Bridge fund and the Road District will cover the remaining 4%. Trustee Falbe asked if the funds in the Road District's Bridge Fund were earmarked for any other projects. Supervisor O'Connor said no. There were no further questions.

TOWNSHIP BUDGET

Supervisor O'Connor stated the budget has been discussed since November 2015. There were no further questions.

CLOSE REGULAR BOARD MEETING – Vote

A motion by Trustee White to close the regular board meeting and open the budget hearing, seconded by Trustee O'Connor, all in favor, aye. Motion carried. 7:26 p.m.

Supervisor O'Connor opened the floor for citizens' comments on the Road & Bridge Budget.

Citizens' Comments on the Road and Bridge Budget – None

Citizens' Comments on the Town Budget – None

A motion to approve the **2016 - 17 Road and Bridge Budget** as presented by Trustee Nield, seconded by Trustee Falbe. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

CLOSE THE BUDGET HEARING AND OPEN THE REGULAR BOARD MEETING – VOTE: Time 7:28 p.m.

A motion by Trustee Falbe to close the budget hearing and open the regular board meeting, seconded by Trustee Nield, all in favor, aye. Motion carried.

TOWNSHIP BUDGET DISCUSSION AND VOTE

Trustee O'Connor asked how the potential recycling partnership with the Village of Libertyville could impact the Township. Supervisor O'Connor explained the Villages of Green Oaks and Mettawa had elected not to participate. If the Township agreed, the service would only be available to Township residents who reside in an unincorporated area.

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It was noted that there is a drop off in Grayslake which runs until the end of November. Since the service was limited to Township residents in the unincorporated areas, it was decided not to move forward. There were no additional questions regarding the budget.

A motion by Trustee White, seconded by Trustee O'Connor to **approve the Township Budget for fiscal year 2016-17** as presented. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

**FARM LEASE BID – RT. 21 EASTERN EGIDI PARCEL – 16.9 ACRES
HAY PRODUCTION ONLY – DISCUSSION & VOTE**

The Township received one bid for this parcel from Haraden Farm & Stables, Inc. in the amount of \$110 per acre. The license is for a term of 3 years. Trustee O'Connor asked if was consistent with the Lake County Forest Preserve District's averages for license agreements. Supervisor O'Connor said yes. Discussion ensued.

A motion by Trustee Falbe, seconded by Trustee O'Connor to award the Rt. 21 Farm License to Haraden Farm & Stables, Inc. for a bid amount of \$110 per acre. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

**FARM LICENSE BID – GETZ RIVER ROAD PARCEL 31.1 ACRES. HAY
PRODUCTION /PADDOCKS – DISCUSSION & VOTE:**

Supervisor O'Connor said the Township received one bid for this parcel from Independence Farm, LLC in the amount of \$210 per acre. The license is for a term of 3 years. Discussion ensued.

A motion by Trustee Falbe, seconded by Trustee White to award the Getz River Road Farm License to Independence Farm, LLC for a bid amount of \$210 per acre annually. On roll call vote: Trustee White, aye, Trustee O'Connor, aye, Trustee Falbe, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Supervisor O'Connor said in April there were 116 one ways for the expanded Dial-a-Ride service. This figure does not include the rides provided in the original service area.

Supervisor O'Connor reported the Township submitted a 319 grant proposal to Lake County Stormwater Management Commission today. It is a 50/50 match. The Lake County Forest Preserve District has generously donated staff time for the drain tile removal on the parcels in this grant proposal. The District holds an easement on these parcels. Per the terms of the agreement, the Township is committed to restoring these lands.

The Rt. 137 Trail project is moving along nicely. The Township is extremely grateful for the generous donation from Dr. Bob Harden to cover the cost of one of the bench.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Falbe. All in favor, aye
Motion carried.

Time: 7:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Anne Hansen, Township Clerk