

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, September 11, 2014.

Kathleen M. O'Connor----SUPERVISOR

Anne Hansen-----TOWNSHIP CLERK

Phil Collins-----TRUSTEE

David Nield----- TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. and asked for a moment of silence for all those who lost their lives on 9/11, Pledge to the Flag, roll call and all Board members were present. Also present were: George Covington, Township Attorney, Linda Blatnik, Township Social Worker, Mike Zorn, Highway Department Operations Manager, Chris Slago and Damon Cederberg, Open Space Field Coordinators, Pam Milroy, Financial Director, Gloria Dail, Administrative Assistant, and Alex Rodriguez, Township Building and Grounds Manager.

APPROVAL OF MINUTES – August 28, 2014

A motion to approve the minutes of August 28, 2014 by Trustee O'Connor, and a second by Trustee White, All in favor, aye. Motion carries.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White with a second by Trustee Collins to approve the expenditures from the **Town Fund** in the amount of **\$6,134.23**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee O'Connor and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$6,020.40**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Collins to approve the expenditures from the **Open Space Fund** in the amount of **\$749.01**. On roll call vote: Trustee

Page 2 Minutes 9.11.14

Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS

Dawn Peterson of Libertyville stated approximately 40 years ago the previous owner of the Township's property dug out a ditch line to accommodate stormwater. She said the ditch was created near the location of the Township's Bull Creek Headwaters project.

Mr. Nowak of Ranch Road in Libertyville said carbon dioxide levels are up 14%, and with restoration efforts on the 303 acres of agricultural field will reduce the carbon dioxide levels.

Mary Ellen Saunders spoke on behalf of ELDERCARE. She asked the board to please consider granting them the funds necessary to continue the important work they do for seniors in the community.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said she will be assisting the County with Grace Period Registration at the Permit Facility on Winchester Road in Libertyville.

Highway Commissioner's Report – Absent

Trustee White asked Mike Zorn, Highway Department Operations Manager, how the Highway Department is going to manage snow plowing for the upcoming season. Mike Zorn said they will be following the same procedures as last year.

Trustee's Report – None

Supervisor's Report – None

EXTENSION OF DAY BREAK FARM LICENSE AGREEMENT – Discussion & Vote

Supervisor O'Connor said Daybreak Farms has been on the market and they have a potential buyer. The purchaser is requesting an extension of the current license agreement during the transaction. A motion by Trustee Nield, seconded by Trustee O'Connor to approve the temporary assignment of the license agreement to cover the time period between the closing of the sale of the Day Break Property up through the finalization of the bid process for issuance of a new Farming License. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

APPROVAL OF PROPOSED CONTRACT WITH GEARY ELECTRIC FOR BALLAST REPLACEMENTS/PARKING LOT FIXTURES AND OFFICE BUILDING FIXTURE – Discussion & Vote

A motion by Trustee O'Connor, seconded by Trustee Collins to approve the proposed contract with Geary Electric for ballast replacements/parking lot fixtures and office building fixture for a total of \$2393.00. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

CASEY ROAD LAND USE SURVEY – Discussion & Vote

Supervisor O'Connor said she and Sarah Surroz (title) revised another survey-"survey B" to the proposed "survey A" by Trustee Nield, with some input from Trustee O'Connor. Supervisor O'Connor said the revised survey acknowledges that public input was factored into the conceptual design. It allows respondents to share their opinion on the plan and what changes they would make to the plan. Trustee Nield has raised the issue of the cost of restoration. Supervisor O'Connor said the Township has 3 parcels in which the Township has not paid for any of the restoration; Atkinson, Canterbury, and Ketting Marsh. Supervisor O'Connor said the cost will depend on grants, mitigation opportunities, and other funding sources. After some discussion, Trustee Nield said he would like the discussed changes to the surveys emailed to him since he has not taken copious notes. Clerk Hansen said she would email the changes to him. Supervisor O'Connor said the board will table this decision for the next meeting.

SOCIAL SERVICE 2014-15 ALLOCATIONS – Discussion

Supervisor O'Connor said the total line item amount for the Grant Application is \$105,000. The Township is not required to distribute the full amount. Supervisor O'Connor announced the agencies with a brief description and the amount they are requesting. Prior to the preliminary allocation discussion, Youth and Family Counseling and Fresh Start made brief statements to the Board. Each Board member declared the amount allocated and the Financial Director and Administrative Assistant calculated the averages. The final allocations will be voted on at the September 25th meeting.

OLD BUSINESS – NONE

NEW BUSINESS

Supervisor O'Connor said the Township has had a 25 year license agreement on the Township's Ketting property. It is set to expire November 30, 2014. This is not a typical farm license agreement. George Covington, Township Open Space attorney said the Ketting property is 23 ½ acres of Nature Preserve which keeps it at the highest level of protection and the current tenants have maintained it as such. Mr. Covington recommended that Libertyville Township establish a minimum bid of \$70.00 dollars per acre (it was \$64.00 per acre), and make the lease a contract for 3 or 5 years. Trustee Nield asked if there was a point to increasing the cost to \$90 per acre. Mr. Covington said the license agreement requires the tenant to maintain the property as a designated nature

Page 4 Minutes 9.11.2014

preserve at no cost to the Township. A minimum bid set too high may discourage potential bidders. Supervisor O'Connor said it is a "win/win" situation. The Township is restoring an area and generating revenue at the same time.

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee O'Connor. All in favor, aye. Motion carries.

Time: 8:30p.m.

Respectfully submitted,

Anne Hansen, Township Clerk