

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met virtually on Zoom-<https://us02web.zoom.us/j/840651512337?> -Meeting ID: 8406512337 Password: 8bwVgj on Thursday, June 18, 2020 at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Tuesday, June 16, 2020.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the virtual Zoom meeting (due to Covid-19 virus) to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present except Trustee Kovatch. Highway Commissioner Neal was also present.

APPROVAL OF MINUTES – May 28, 2020

A motion by Trustee White and a second by Trustee August to approve the May 28, 2020 Board meeting minutes. All in favor, aye. Motion carried.

The Board received a copy of the General Assistance expenditures.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Nield and a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$212,792.35**. Supervisor O'Connor said the bills from the Town Fund this month include the invoice for the roof replacement project. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$67,907.67**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee August and a second by Trustee White to approve the expenditures from the Open Space Fund in the amount of **\$18,685.08**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Citizens were invited on the website to send questions or concerns via email. The Township did not receive any public comment.

TOWNSHIP REPORTS:

Assessor's Report

Assessor Feeney was not present. Supervisor O'Connor said the office continues to be very busy and the Assessor and staff are handling it very well.

Clerk's Report

Clerk Hansen said Townships are waiting for the Governor's notice of the expiration proclamation which will state the end of the COVID-19 Pandemic. Once the proclamation is announced, Townships can schedule their Annual Town Meeting.

Highway Commissioner's Report

Highway Commissioner Neal said with the dry weather the Road District has made great headway with their road projects.

Trustees' Report

Trustee August complimented the Highway Commissioner and staff for doing a wonderful job.

Supervisor's Report

Libertyville Township has been selected to be a COVID Housing Relief Program (CHRP) Provider. Our initial funding amount will be \$45,000. If the allocation is spent quickly, the Township may be eligible to receive an additional allocation. The funds can be used to provide rental and utility assistance to those residents that qualify. The need must be documented to be COVID-19 related.

APPROVAL TO AWARD 2020 CANTERBURY TREE REMOVAL PROJECT TO CLEAN CUT TREE SERVICES, INC. - \$14,000.00 DISCUSSION & VOTE

Supervisor O'Connor said adjacent homeowners were sent a letter explaining the project. One homeowner was present virtually and thanked the Township for their service. Trustee Nield asked a question about the location of the trees. The Board received a map of the property.

A motion by Trustee White and a second by Trustee Nield to award the 2020 Canterbury Tree Removal Project to Clean Cut Tree Services, Inc. in the amount of \$14,000.00. There

Page 3 Minutes 6.18.2020

was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF PROPOSAL FROM LAND & WATER RESOURCES INC., FOR THE SALE OF OFF-SITE MITIGATION FOR ISOLATED WETLAND MITIGATION CREDIT AT THE ATKINSON ROAD PROPERTY – DISCUSSION & VOTE:

Supervisor O'Connor said the Township negotiated an increase from 10% to 20% for the mitigation credits at the Atkinson Road Property.

A motion by Trustee August and a second by Trustee White to approve the proposal from Land and Water Resources INC., for the sale of the off-site mitigation for isolated wetland mitigation credits at the Atkinson Road Property. There was some brief discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye. Motion carried.

REVIEW & APPROVAL OF SOCIAL SERVICE FUNDING ALLOCATION GUIDELINES – DISCUSSION & VOTE

Supervisor O'Connor reviewed the Social Service Grant funding guidelines and calendar deadlines. The notice will be published July 6, 2020.

A motion by Trustee August and a second by Trustee Nield. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Supervisor O'Connor, aye, Motion carried.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee August and a second by Trustee White. All in favor, aye. Motion carried. **Time: 7:30 p.m.**

Respectfully submitted,



Anne Hansen
Township Clerk