

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met virtually on Zoom on Thursday, April 30, 2020 at 7:00 p.m. The Zoom link was published with the agenda and posted on the Township website Friday, April 24, 2020.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the virtual Zoom meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were virtually present. Highway Commissioner Neal and Assessor Feeney were also present.

APPROVAL OF MINUTES – April 14, 2020

A motion by Trustee Nield and a second by Trustee August to approve the April 14, 2020 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Town Fund** in the amount of **\$32,728.17**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee August and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$13,502.02**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee Kovatch to approve the expenditures from the **Open Space Fund** in the amount of **\$12.50**. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments

Citizens were invited on the website to send questions or concerns via email. No comments were received.

TOWNSHIP REPORTS:

Assessor's Report

Assessor Feeney reviewed her budget. She explained the budget does allow for hiring another staff member to assist during their busy times. She stated her former position as a Deputy Assessor has not been filled. Assessor Feeney explained how her staff has been working remotely on a rotating basis and helping the food pantry. Discussion ensued.

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal said the Road District is waiting for grant funds for the Countryside Manor emergency culvert repair work.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor provided an update on the Food Pantry operations. The need has increased each week and the new process has worked well. Supervisor O'Connor said the community has responded so generously with food and monetary donations. Highway Commissioner Neal thanked the Supervisor for "tirelessly running the Township".

APPROVE PROPOSAL FROM ILM FOR 2020 WHITE FRINGED ORCHID MONITORING AT THE ST. MARY'S RD. PROPERTY DITCH PROJECT

DISCUSSION & VOTE:

Supervisor O'Connor explained the US Army Corps of Engineers has required the monitoring as a requirement of the permit application. The application will not be approved if the monitoring is not completed. A motion by Trustee August and a second by Trustee Kovatch to approve the proposal from ILM for the 2020 White Fringed Orchid Monitoring at the St. Mary's Rd. Property Ditch Project in the amount of \$1,698.66. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF REQUEST FOR FUNDING TO ERIE HEALTHREACH \$4,500
DISCUSSION & VOTE:

Erie HealthReach has experienced a significant increase in the number of Libertyville Township patients and submitted a request for funding. A motion by Trustee White and a second by Trustee Nield to approve the funding to Erie HealthReach in the amount of \$4,500. There was no additional discussion. On roll call vote: Trustee White, aye, Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

2020-2021 DRAFT TOWN FUND BUDGET – DISCUSSION

Supervisor O'Connor reviewed the Draft Budget but said there may be more changes given the current environment. Trustee Nield said the elected officials' insurance cost was very high. Supervisor O'Connor said it included 3 family policies and the previous Assessor's coverage. The Budget Notice was published with the Agenda last Tuesday. The final draft and vote will be at the May 28th meeting.

Supervisor O'Connor said with the extension of the Shelter in Place Order, some staff hours may need to be reduced. Trustee Nield expressed his concern the impact the Executive Order is having on the private sector and how important it is for the public sector to share some of the burden.

2020-2021 DRAFT ROAD & BRIDGE BUDGET DISCUSSION

NOTE: PUBLIC BUDGET HEARING & BOARD VOTE 5.28.2020

Highway Commissioner Neal reviewed the Budget and discussion ensued.

OLD BUSINESS

Supervisor O'Connor provided an update on the roof replacement project.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee Nield and a second by Trustee August. All in favor, aye. Motion carried. **Time: 7:51 p.m.**

Respectfully submitted,



Anne Hansen
Township Clerk