

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville Illinois, on Thursday, December 10, 2015.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen-----CLERK

Phil Collins-----TRUSTEE

David Nield-----TRUSTEE

Robin M. O'Connor-----TRUSTEE

Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were Marty Neal, Highway Commissioner, Jonathon Happ, Open Space Field Coordinator, Joy Bux, Accounting and Finance Specialist, Gloria Dail, Administrative Assistant and George Covington, Township Attorney.

APPROVAL OF MINUTES – REGULAR BOARD MEETING NOVEMBER 12, 2015.

A motion by Trustee Collins, seconded by Trustee Nield to approve the **Regular Board meeting minutes of November 12, 2015**, all in favor, aye. Motion carries.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee White with a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$1,498.06**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee White and a second by Trustee Collins to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$44,899.79**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee White and a second by Trustee O'Connor to approve the expenditures from the **Open Space Fund** in the amount of **\$51,957.03**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

CITIZENS' COMMENTS

Cam Hock of Terre Fair complimented the Road District on the handling of the storm clean up.

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Marty Neal said there was a lot of clean up after the recent 16 ½ inches of snow event. Due to the extreme weather conditions, there are many trees and branches down. The Road District will pick up trees and debris left from the storm. They are responding to calls and emails as best as they can. Information will be posted on the website regarding the cleanup schedule. Discussion ensued.

Trustees' Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry. The week of Thanksgiving the Township gave food to 131 households. This included 98 Thanksgiving dinner boxes provided by Libertyville Sunrise Rotary, Koenig & Strey, Jewel Foods, Countryside Fire Fighters Association and private individuals.

The Township will be having a book and toy fair for our food pantry recipients on Friday, December 11th and Friday December 18th.

In partnership with the Township, Conserve Lake County applied for a grant from the Donnelly Foundation for the restoration of agricultural fields at Casey Road. The Township has received notice that we were awarded \$150,000. The Board has been given a copy of the award letter.

The Township is being recommended to be awarded Watershed Management Board grant in the amount of \$30,000.

Supervisor O'Connor attended the TIF meeting for the Village of Libertyville on November 17, 2015. It is anticipated the 2014 rebate for the Township will be \$20,068 and the Road District will receive approximately \$18,398.

**ACKNOWLEDGE AND CONSENT TO VILLAGE OF LIBERTYVILLE
GROUNDWATER USE RESTRICTION ORDINANCE – DISCUSSION AND VOTE**

Village of Libertyville Attorney David Pardys explained to the Board the Village's need for the ordinance. Discussion ensued.

A motion by Trustee White and a second by Trustee Nield that acknowledges and consents to the restriction placed upon Township property by the Village of Libertyville **Groundwater Use Restriction Ordinance 15-0-98**, which prohibits the Township and others from the use of groundwater as a potable water supply by the installation or use of potable water supply wells or

Page 3 Minutes 12.10.15

by any other method. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

ORDINANCE 2015-2 MODIFICATION OF EXISTING ORDINANCE 2015-1 DESIGNATED TRUCK ROUTE SYSTEM/WEIGHT CONTROL – DISCUSSION & VOTE

Highway Commissioner Neal said in order for the Lake County Sheriff's Department to enforce the weight limitations fines needed to be included in the ordinance. The amendments were presented. Discussion ensued.

A motion by Trustee O'Connor, and seconded by Trustee Nield to waive the reading of the Ordinance and approve Ordinance 2015-2. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

APPROVAL TO AWARD CASEY ROAD AGRICULTURAL PARCELS LICENSE AGREEMENT TO PETERSEN GRAIN FARM - DISCUSSION & VOTE

The Township received 4 bids for the Casey Road Agricultural Parcels. The list of bidders and bid amounts was provided to the Board. Scott and Dawn Petersen of Petersen Grain Farms were the highest bidder with a bid amount of \$300.00 per acre.

A motion by Trustee O'Connor, seconded by Trustee Nield to award the Casey Road Agricultural Parcels License Agreement to Petersen Grain Farms. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

2016 PACE CONTRACT – DISCUSSION & VOTE

Supervisor O'Connor said each year the Township is required to approve the new Pace Contract. There have been a few changes to the agreement. Supervisor O'Connor reviewed the changes. Discussion ensued. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

APPROVAL OF GLSA MOVING FORWARD ON ARTIFICIAL TURF – DISCUSSION & VOTE

The Greater Libertyville Soccer Association (GLSA) and Libertyville Township Soccer Complex (LTSC) have requested the Township approve GLSA's request to move forward on the installation of artificial turf on Field 1 at the soccer complex. Supervisor O'Connor noted the Township will not incur any expense for the project and the project will be limited to Field 1.

A motion by Trustee O'Connor, seconded by Trustee White to approve GLSA moving forward on the artificial turf for Field 1 at the Libertyville Township Soccer Complex with no expense to the Township. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

RESOLUTION 2015-R-9

2016-17 LIBERTYVILLE TOWNSHIP TAX LEVY – DISCUSSION & VOTE:

Supervisor O'Connor said the Township has kept our levy flat the past 2 years. The levy for 2015-16 was \$1,782,333. The Township is recommending levying \$1,809,222.78. This proposed increase is less than 1%.

A motion by Trustee O'Connor, seconded by Trustee Nield to waive the reading of Resolution 2015-R-9 2016-17 Libertyville Township Tax Levy and approve. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

RESOLUTION 2015-R-10

2016-17 LIBERTYVILLE TOWNSHIP ROAD DISTRICT LEVY – DISCUSSION & VOTE

The levy for 2015-16 was \$1,665,578. This year, the Road District is recommending to levy \$1,690,712.

A motion by Trustee O'Connor, seconded by Trustee Nield to waive the reading and approve Resolution 2015-R-10 2016-17 Road District Tax Levy. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

EXECUTIVE SESSION

- a. **The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.**
- b. **The setting of a price for sale or lease of property owned by public body.**

A motion by Trustee Collins seconded by Trustee White to close the regular Board meeting and go into Executive Session. All in favor, aye. Motion carries. **TIME: 7:30 p.m.**

TIME: 7:41 p.m.

NO ACTION WAS TAKEN WHILE IN EXECUTIVE SESSION.

APPROVAL OF THE TOWNSHIP ENTERING INTO A LAND EXCHANGE AGREEMENT – DISCUSSION & VOTE

After some discussion, a motion by Trustee White, seconded by Trustee O'Connor to approve the Township entering into a Land Exchange Agreement with Independence Farms. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

Supervisor O'Connor requests the Clerk schedule a Town Hall Meeting of the electors to approve and ratify the land exchange on Tuesday, December 29 at 6:00 p.m.

Page 5 Minutes 12.10.15

OLD BUSINESS

Supervisor O'Connor updated the Board on the Rt. 137 Bull Creek Trail project. The contractor has been granted an extension of June 30, 2016 to complete the trail.

NEW BUSINESS – None

ADJOURNMENT

A motion to adjourn by Trustee White and a second by Trustee Nield. All in favor, aye. Motion carries. **Time: 7:45p.m.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Anne Hansen". The signature is written in black ink and has a fluid, connected style.

Anne Hansen, Township Clerk