

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, October 10, 2019.

Kathleen M. O'Connor-----SUPERVISOR

Anne Hansen----- CLERK

Carol A. August----- TRUSTEE

Matthew A. Kovatch----- TRUSTEE

David Nield----- TRUSTEE

Terry A. White----- TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board Members were present except Trustee White. Highway Commissioner Marty Neal and Assessor Chris Feeney were also present.

APPROVAL OF MINUTES – September 26, 2019

A motion by Trustee August and a second by Trustee Kovatch to approve the September 26, 2019 Board meeting minutes. All in favor, aye. Motion carried.

APPROVAL OF BILLS

TOWN FUND

Motion by Trustee Kovatch and a second by Trustee Nield to approve the expenditures from the **Town Fund** in the amount of **\$20,961.18**. Discussion ensued. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

ROAD AND BRIDGE FUND

Motion by Trustee August and a second by Trustee Kovatch to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$7,204.42**. There was no additional discussion. On roll call vote: Trustee Nield, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OPEN SPACE FUND

Motion by Trustee Nield and a second by Trustee August to approve the expenditures from the **Open Space Fund** in the amount of **\$497.38**. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

Citizens' Comments – None

TOWNSHIP REPORTS:

Assessor's Report

Assessor Feeney said it is anticipated the 2019 Blue assessment notices will go out Thursday, October 17, 2019.

Clerk's Report – None

Highway Commissioner's Report

Highway Commissioner Neal said there were 11 contractor bids for the Phase II Countryside Manor Drainage Project. The bids ranged from \$91,000-\$267,000. Kanzier Construction was lowest bidder. The bid was reviewed and were awarded the contract.

The Road District is prepared for snow season.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding the Food Pantry.

The Township is participating on the Village of Vernon Hill's Complete Count Census Committee. The Federal Government is encouraging folks to complete the census online. It is anticipated under reported areas will be identified and resources can be directed to those areas not utilizing the online census. By partnering with the Township, they hope there will be an increased participation by those groups that historically have been under reported.

On October 3, the Supervisor attended the Annual Joint Review Board Meeting for the Village of Green Oak's TIF District. The Village reported the TIF has been very successful. In 2014, the 2014 Base EAV in the TIF District was \$39,519. In 2018, it was \$29,314,587.

APPROVAL OF PROPOSAL TO PROVIDE PHASE II CONSTRUCTION MANAGEMENT AT RISK SERVICES FOR THE REPLACEMENT OF THE LIBERTYVILLE TOWNSHIP OFFICES ROOF-KURT HEZNER, PRESIDENT THE HEZNER CORPORATION – DISCUSSION AND VOTE

Kurt Hezner reviewed the proposal and responded to the Board's questions

A motion by Trustee Kovatch and a second by Trustee Nield to approve the proposal to provide Phase II construction management as risk services for the replacement of the Libertyville Township offices roof by the Hezner Corporation in the amount of \$46,940.00. There was no additional discussion. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF MEMBERSHIP WITH THE LAKE COUNTY MUNICIPAL LEAGUE – DISCUSSION AND VOTE:

The Lake County Municipal League is a nonpartisan and not-for-profit organization that is dedicated to furthering excellence in the municipal government. They are creating a new division for townships. Membership benefits include: inclusion in the cooperative purchasing program, invitations to participate in legislative updates and events and networking opportunities.

A motion by Trustee Nield and a second by Trustee August to approve Lake County Municipal League membership and dues in the amount of \$500. On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

APPROVAL OF PROPOSAL FROM WAUKEGAN SAFE & LOCK SERVICE FOR NEW KEYPAD ON TOWNSHIP DOOR – DISCUSSION AND VOTE:

A motion by Trustee Kovatch and a second by Trustee August to approve the proposal from Waukegan Safe & Lock for a new keypad on the Township door in the amount of \$890.00.

On roll call vote: Trustee Nield, aye, Trustee August, aye, Trustee Kovatch, aye, Supervisor O'Connor, aye. Motion carried.

OLD BUSINESS

Beginning October 15, applications will be available for Thanksgiving Dinners, Holiday Meals and the Holiday Gift Program

NEW BUSINESS

Supervisor O'Connor said the Township Board will begin working on the Levy at the next Board meeting. Supervisor O'Connor will have draft budgets for the Township and Road District budget at the next meeting.

ADJOURNMENT

A motion to adjourn by Trustee Nield and a second by Trustee Kovatch. All in favor, aye. Motion carried. **Time: 7:21p.m.**

Respectfully submitted,



Anne Hansen, Township Clerk