

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS
LAKE COUNTY

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, January 22, 2015.

Kathleen M. O'Connor----SUPERVISOR
Anne Hansen----- CLERK
Phil Collins-----TRUSTEE
David Nield-----TRUSTEE
Robin M. O'Connor-----TRUSTEE
Terry A. White-----TRUSTEE

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee Collins and Trustee White. Also present was Marty Neal, Highway Commissioner and Mike Zorn, Highway Department Maintenance Manager.

APPROVAL OF MINUTES – January 8, 2015

A motion to approve the minutes of the January 8, 2015 Board meeting by Trustee O'Connor, seconded by Trustee Nield. All in favor, aye. Motion carries.

**APPROVAL OF BILLS
TOWN FUND**

Motion by Trustee Nield with a second by Trustee O'Connor to approve the expenditures from the **Town Fund** in the amount of **\$13,229.05**. On roll call vote: Trustee O'Connor, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

ROAD AND BRIDGE FUND

Motion by Trustee O'Connor and a second by Trustee Nield to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$17,157.58**. On roll call vote: Trustee O'Connor, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

OPEN SPACE FUND

Motion by Trustee Nield and a second by Trustee O'Connor to approve the expenditures from the **Open Space Fund** in the amount of **\$457.03**. On roll call vote: Trustee O'Connor, aye, Trustee Nield, aye, Supervisor O'Connor, aye. Motion carries.

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CITIZENS' COMMENTS

None

TOWNSHIP REPORTS:

Assessor's Report – Absent

Clerk's Report

Clerk Hansen said she is preparing the agenda for the Annual Town Meeting which will be held April 14, 2015; it will need to be approved at the March 12th meeting.

Highway Commissioner's Report

Highway Commissioner Neal said resurfacing, drainage and various road projects are slated for the upcoming construction season. Trustee Nield asked about the recent emergency culvert repair. Highway Commissioner Neal said a culvert collapsed on Diamond Lake Road and needed immediate repair. He reported the residents were very grateful for the prompt response and happy with the repairs.

Trustee's Report – None

Supervisor's Report

Supervisor O'Connor made some general announcements regarding various community meetings she attended the last two weeks. Supervisor O'Connor said the Libertyville Township Soccer Complex will be presenting their annual report to the Board at a future meeting.

Supervisor O'Connor said the Libertyville Fire Protection District provided a copy of their Annual Financial Report; it is available for the Board to review.

OLD BUSINESS

Supervisor O'Connor said a significant amount of clearing has been done for the Bull Creek Trail corridor. The Township has received positive feedback from some of the neighbors. With the assistance of Conserve Lake County, the Township is planning to apply for two grants to offset some of the cost of the project.

All of the documents for the Conceptual Plan have been pulled together to create one document. The document will be posted on the website. It will serve as a reference for future boards and resource for grant opportunities. See document attached. Trustee O'Connor said she thinks the Board should give the "Conceptual Plan" a name.

NEW BUSINESS

Libertyville Township, the Village of Libertyville, the Village of Mundelein, Shields Township and Fremont Township with the assistance of Lake County Division of Transportation and Lake County Coordinated Transportation Services Committee applied for a 5310 Grant. The grant received approval from the Regional Transportation Authority. It is a matching grant. The RTA approved \$163,975 in federal funds and \$163,975 in local funds which will be provided by Lake County. No dollars will be spent until final approval is received from the Federal Transportation Administration. All of the partners are working

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together to determine the service design: name of the program, geographic area, days of operation, hours of operation and a marketing plan. The County will be providing technical support. The goal of Lake County Transportation Services Committee is create a system of borderless transportation within Lake County. Trustee Nield asked who is eligible to use the service. Supervisor O'Connor said seniors and individuals with disabilities. Discussion ensued.

Trustee O'Connor also inquired about the possibility of purchasing the home near Day Break Farms that is adjacent to Township property. Supervisor O'Connor said the property has is protected by two conservation easements that are held by the Township. Trustee Nield asked if the property is already protected why is there a need to purchase the properties. Discussion ensued.

Trustee O'Connor asked why the Road District no longer schedules the "Spring Clean-up" citing it was a popular event. Highway Commissioner Neal said since large items can be picked up weekly by waste management companies it is no longer necessary.

The Board expressed interest in participating in the Libertyville Days Parade. Supervisor O'Connor said she will gather information and provide an update at the next board meeting.

ADJOURNMENT

A motion to adjourn by Trustee Nield and a second by Trustee O'Connor. All in favor, aye. Motion carries.

Time: **7:35p.m.**

Respectfully submitted,

A handwritten signature in blue ink that reads "Anne Hansen". The signature is written in a cursive style with a long horizontal stroke at the end.

Anne Hansen, Township Clerk