

MINUTES – BOARD OF TOWN TRUSTEES

**STATE OF ILLINOIS
LAKE COUNTY**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, February 28, 2013.

**Kathleen M. O'Connor-----SUPERVISOR
Anne Hansen-----TOWNSHIP CLERK
Sari A. Hurtig-----TRUSTEE
Richard S. Mittelman ----- TRUSTEE
Robin M. O'Connor----- TRUSTEE
Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present except Trustee R. O'Connor. Also present were: Pam Milroy, Financial Director, and Gloria Dail, Administrative Assistant, and Alex Rodriguez, Buildings and Grounds Manager.

APPROVAL OF MINUTES – February 14, 2013

Trustee Mittelman said he would like to add to the New Business discussion from the February 14 meeting. In that meeting, Trustee Mittelman asked about the Township employees' insurance and flex spending coverage for vision. A motion to approve the February 14, 2013 minutes with this addition by Trustee White, seconded by Trustee Mittelman, all in favor, aye. Trustee Hurtig abstained, as she was not at that meeting.

APPROVAL OF BILLS:

TOWN FUND

Motion by Trustee Mittelman with a second by Trustee White to approve the expenditures from the **Town Fund** in the amount of **\$12,363.11**. On roll call vote: Trustee White, aye, Trustee Hurtig, aye. Trustee Mittelman, aye. Supervisor O'Connor, aye.

ROAD AND BRIDGE FUND

A motion by Trustee White, with a second by Trustee Hurtig to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$26,989.70**. On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee Mittelman, aye. Supervisor O'Connor, aye.

OPEN SPACE FUND

A motion by Trustee Hurtig, seconded by Trustee Mittelman to approve the expenditures from the Open Space Fund in the amount of **\$745.68**. On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee Mittelman, aye, Supervisor O'Connor, aye.

TOWNSHIP REPORTS:

Assessor's Report – absent

Clerk's Report - none

Highway Commissioner's Report – absent

Trustees' Report – Trustee Hurtig and Trustee Mittelman complimented the Highway Commissioner on his excellent snow removal this winter.

Supervisor's Report – Supervisor O'Connor made some general announcements. Supervisor O'Connor said the Township is hosting a Metra training on March 7, at 10:00 a.m. at the Township.

ENERGY IMPACT ILLINOIS PRESENTATION-PETER MASLANKA

Peter Maslanka presented information about a federally funded grant program called Energy Impact Illinois. Mr. Maslanka said their air sealing program is the most cost effective method available. Discussion ensued.

2012-13 Budget Reconciliation Resolution:

Supervisor O'Connor stated at the last meeting in February the Township transfers money in line items that are negative. The Township is allowed to move 10% of a given fund. The Township has exercised this practice for end of the year housekeeping. If the Township did not do this, the auditor would require it later.

RESOLUTION 2013-R-1-Discussion ensued.

A motion by Trustee Hurtig to approve the Line item transfers within the Town Funds, seconded by Trustee White, On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee Mittelman, aye, Supervisor O'Connor, aye.

RESOLUTION 2013-R-2-Discussion ensued.

A motion by Trustee White, seconded by Trustee Mittelman, to approve the Line item transfers with the Road and Bridge Funds. On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee Mittelman, aye, Supervisor O'Connor, aye.

RESOLUTION 2013-R-3-Discussion ensued.

A motion by Trustee Hurtig, seconded by Trustee Mittelman to approve the line item transfers within the Open Space Funds. On roll call vote: Trustee White, aye, Trustee Hurtig, aye, Trustee Mittelman, aye, Supervisor O'Connor, aye.

RT. 21 EASTERN EGIDI PARCEL BID-UPDATE

Supervisor O'Connor said the Township had the bid opening Friday, February 22. The Township received 4 bids. The bids ranged from \$72.00 per acre to \$175.00 per acre. The bid was awarded to Haradin Farms and Stables Inc.

ANNUAL TOWN MEETING DATE CHANGE

Supervisor O'Connor said the Township is required to change the meeting date for the Annual Town Meeting from April 9, to **April 16, 2013**, due to the Consolidated Election. This requirement was made after we had approved our meeting calendar.

A motion by Trustee Hurtig, seconded by Trustee White, to approve the Annual Town meeting date change from April 9, to April 16, 2013- all in favor, aye.

2013-14 DRAFT TOWN FUND & ROAD BRIDGE BUDGETS

Supervisor O'Connor stated the fiscal year ends today. The Township budgets need to be approved by the May 23rd meeting. The Township began the budget process when the board approved the levy in November. By the March 28th meeting, the Township will have the final fund balances. Supervisor O'Connor went through each line item and noted any changes. Trustee Mittelman had some strong concerns regarding the cost of insurance for employees and elected officials. Supervisor O'Connor said the insurance is reviewed in November. Discussion ensued.

Old Business – Supervisor O'Connor said the drain tile repair project at Canterbury is complete. The fee for Behm's services was \$6,000 and the supplies were \$2,830.60. The project came in under budget.

New Business – none

Citizens' Comments – Mr. Franklin from Countryside Estates asked about Spring Clean up. Supervisor O'Connor said the Highway Department does not do that anymore. Mr. Franklin would like to petition to have the Township pay for leaf cleanup for his neighborhood. The petition for possible referendum will go for a vote at the Annual Town Meeting on April 16, 2013. David Nield of Libertyville suggested Mike Nissen would be a good person to talk to regarding the renovation of Lindholm Park ball fields.

Adjournment – Motion by Trustee Hurtig, seconded by Trustee Mittelman to adjourn the meeting at 8:12 p.m. All approved.

Respectfully submitted,

Anne Hansen
Township Clerk