

**MINUTES – BOARD OF TOWN TRUSTEES**

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**STATE OF ILLINOIS  
LAKE COUNTY**

**THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk, 359 Merrill Ct., Libertyville on Thursday, February 13, 2014.**

**Kathleen M. O'Connor----SUPERVISOR**

**Anne Hansen----- CLERK**

**Phil Collins-----TRUSTEE**

**David Nield-----TRUSTEE**

**Robin M. O'Connor-----TRUSTEE**

**Terry A. White-----TRUSTEE**

Supervisor O'Connor called the meeting to order at 7:00 p.m. Pledge to the Flag, roll call and all Board members were present. Also present were: Mike Graham, Highway Commissioner, Damon Cederberg and Chris Slago, Open Space Field Coordinators, Alex Rodriguez, Grounds Manager, Pamela Milroy, Financial Director and Gloria Dail Administrative Assistant.

**APPROVAL OF MINUTES – January 23, 2014**

A motion to approve the minutes of January 23, 2014, by Trustee O'Connor, and a second by Trustee Nield, all in favor, aye, motion carries.

**APPROVAL OF BILLS**

The Board reviewed the General Assistance Bills for December 2013.

**TOWN FUND**

Motion by Trustee O'Connor with a second by Trustee Collins to approve the expenditures from the **Town Fund** in the amount of **\$18,696.05**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**ROAD AND BRIDGE FUND**

Motion by Trustee Collins and a second by Trustee O'Connor to approve the expenditures from the **Road and Bridge Fund** in the amount of **\$72,514.71**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**OPEN SPACE FUND**

Motion by Trustee Nield and a second by Trustee O'Connor to approve the expenditures from the **Open Space Fund** in the amount of **\$124.56**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**TOWNSHIP REPORTS:**

**Assessor's Report** – Absent

**Clerk's Report**

Clerk Hansen said she is working on the records for disposal for this year.

**Highway Commissioner's Report**

Highway Commissioner Mike Graham gave the Board a packet which outlines the projects planned for 2014 - 2015. The Commissioner offered to meet with Board members individually to answer any questions.

**Trustee's Report** – None

**Supervisor's Report**

- Supervisor O'Connor made some general announcements regarding the food pantry and Residential Mortgage Foreclosure Remediation Program for Lake County.
- The Village of Libertyville refunded to the Lake County Collector excess funds for the Village of Libertyville's TIF district; the Township received \$17,776.21 and the Road District received \$8,762.62
- Supervisor O'Connor read an email from the County Clerk's Office complimenting the Clerk Hansen for her work as a deputy registrar at the local nursing homes.

**AGRICULTURAL DISCUSSION - DAVE BRANDT, RETIRED DISTRICT CONSERVATIONIST WITH THE USDA NATURAL RESOURCES CONSERVATION SERVICE.**

In response to Trustee Nield's desire to receive more information pertaining to agriculture, Mr. Dave Brandt presented information regarding the impacts certain types of farming practices has on the land and the options the Board may consider going forward. He suggested if the land remains in agriculture, the Board should require a conservation plan from the tenant farmer(s). Discussion ensued.

**REVIEW OF PUBLIC OPEN HOUSE EXHIBITS**

The notices for the public open house went out and were delivered Saturday, February 7. The exhibits, comment cards and sign-in sheet were reviewed. Sarah Surroz presented a preliminary list of possible land use options and briefly reviewed the conservation easements on the parcels. Discussion ensued.

**PROPOSAL TO ENGAGE MILBURN CAIN & COMPANY- CPA'S FOR THE 2013-14 AUDIT- DISCUSSION AND VOTE.**

Supervisor O'Connor said the proposal for Milburn Cain was included in the Board's packets. Their gross fee including expenses will not exceed **\$19,000**.

A motion by Trustee O'Connor, seconded by Trustee White, to engage Millburn Cain & Company for their services for the 2013-14 Audit. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, Supervisor O'Connor, aye. Motion carries

**APPROVAL OF GEARY ELECTRIC PROPOSAL FOR LAMP & BALLAST REPLACEMENT**

A motion by Trustee Collins, seconded by Trustee White, to approve the proposal from Geary Electric for Lamp & Ballast Replacement for a total of **\$4,766.00**. On roll call vote: Trustee Collins, aye, Trustee Nield, aye, Trustee White, aye, Trustee O'Connor, aye, Supervisor O'Connor, aye. Motion carries.

**KLEIN, THORPE & JENKINS, LTD - JAMES FEROLO, ATTY.**

Per the request of Supervisor O'Connor, James Ferolo, Township Attorney, discussed the following topics with the Board:

- a. Prevailing Wage
- b. Bidding process
- c. Sale of Equipment

Discussion ensued. Legal Memorandum from Mr. James Ferolo is attached.

**OLD BUSINESS**

Supervisor O'Connor said the drain tile mapping conducted by Huddleston McBride is continuing. The weather has been a huge factor and has caused some delays. They have completed 70% of their work.

**NEW BUSINESS**

Supervisor O'Connor, Trustee O'Connor, and Clerk Hansen will be attending the Lake County Township Officials dinner Friday February 21, 2014.

**CITIZENS' COMMENTS**

Rick Mittelman of Shari Lane in Libertyville commented that the penalties for ALamp doing the St. Mary's Trail, should not be lifted entirely.

**EXECUTIVE SESSION – POSSIBLE LAND PURCHASE**

A motion by Trustee O'Connor, seconded by Trustee White, to close the regular Board meeting and go into Executive Session. All in favor, aye. Time: 8:50p.m.

A motion by Trustee O'Connor, seconded by Trustee White, to resume the regular board meeting. All in favor, aye. Supervisor O'Connor reported no action was taken while in Executive Session. Time: 8:59p.m.

**ADJOURNMENT**

A motion to adjourn by Trustee O'Connor and a second by Trustee Nield. All in favor, aye, Motion carries. Time: 9:00p.m.

Respectfully submitted,

Anne Hansen, Township Clerk