

Minutes – ANNUAL MEETING OF LIBERTYVILLE TOWNSHIP ELECTORS

STATE OF ILLINOIS)

Lake County,)
Town of Libertyville)

SS.

THE ANNUAL TOWN MEETING OF THE ELECTORS OF LIBERTYVILLE TOWNSHIP held in said Town and County at the Libertyville Township Hall, 359 Merrill Court on April 12, 2022. All attendees sign in at the front desk.

1. Call to Order

Clerk Hansen called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

Clerk Hansen led the electors in the Pledge of Allegiance.

3. Election of Moderator

Clerk Hansen called for a motion for the nomination of a Moderator for the Annual Meeting. A motion to nominate Terry White was made by Kathleen O'Connor and seconded by Carol August. A motion was asked for any further nominations, without any further nomination, Terry White was selected as Moderator by acclamation. Clerk Hansen administered the Oath of Moderator to Mr. White.

4. Reading and Approval of Annual Minutes of April 13, 2021

A motion by Paul Geiselhart to waive the reading and approve the minutes of April 13, 2021, seconded by Matt Kovatch, and adopted on a voice vote.

5. Trustees' Report – None

6. Assessor's Report

Assessor Feeney reported the assessor's office is responsible for assessing a value on approximately 22,300 +/- parcels. Residential properties account for 90%, commercial and industrial properties are between 9-10%, and farms make up less than 1%. The office continues to help seniors apply for their senior homestead exemption and assist those, who can qualify, with their senior freeze applications. Tax bills go out the first week in May. Payments due typically beginning of June and beginning of September. The blue assessment notices should be going out end of July, beginning of August. Once these assessment values are published and mailed, taxpayers have 30 days to appeal their assessment. The assessor's office strongly encourages anyone who has questions regarding their assessment to call or visit the Assessor's office during regular business hours. There were approximately 1,021 appeals last year, down from the previous year which had over 1,400. Assessor Feeney highlighted the new commercial properties going up this year. As a point of interest, the Winchester House is finally torn down; the Township is not aware of any redevelopment plans.

A motion by Paul Geiselhart and a second by Matt Kovatch to approve the Assessor's Report as presented and adopted on a voice vote.

7. Clerk's Report – Supervisor's Annual Financial Report

Clerk Hansen thanked the Board, staff, and Supervisor O'Connor for the honor to serve. She complimented the Assessor, Highway Commissioner, The Board and Township staff in all departments for serving the public with the utmost transparency, integrity, and challenging work. Clerk Hansen stated the reports and the budgets will be filed accordingly. The election materials will be distributed from the Township to their designated precincts for the June primary. The process usually goes very well with the help of the elected officials and staff. The records for disposal process will also begin in June. **See report attached.**

The reading of the Supervisor's Financial Report was not necessary as there were hard copies available. A motion by Matt Kovatch and a second by Cathleen Dohrn to waive the reading and approve the Clerk's Report and the Supervisor's Financial Report as presented and adopted on a voice vote.

8. Highway Commissioner's Report

Highway Commissioner Marty Neal gave a PowerPoint on the state of the Road District which included projects completed and those slated for 2022. Infrastructure will be at the top of the list. Federal Funding will help finance the major bridge and road projects. He stated projects are prioritized based on the engineer's evaluation of road and bridge conditions and funding opportunities. Highway Commissioner Neal thanked his staff in particular Mike Zorn for his hard work, knowledge, and dedication. Highway commissioner Neal also complimented Supervisor O'Connor's leadership, and the work of the Assessor's Office, the Clerk, the staff, and the Board.

A motion by Carol August and a second by Paul Geiselhart to approve the Highway Commissioner's Report as presented and adopted on a voice vote.

**9. Supervisor's Report
General Assistance Report
Open Space Report**

Supervisor O'Connor stated it is an honor to serve with such a wonderful Township staff, elected officials, and Board members.

- a. Supervisor O'Connor reviewed the highlights of the General Assistance at the Township. The Social Service Report will be posted on the Township website.

A motion by Cathleen Dohrn and a second by Paul Geiselhart to approve the **General Assistance Report** as presented and adopted on a voice vote. **See report attached.**

- b. Jonathon Happ, Open Space Field Coordinator highlighted the many projects the **Open Space District** had accomplished in 2021-2022 and reviewed plans for 2022 in a detailed power point presentation. The regular volunteers and Eagle Scout projects have been a

very integral part of the maintenance of the Open Space. The Open Space Report will be posted on the Township website. **See report attached.**

A motion by Cathleen Dohrn and second by Paul Geiselhart to approve the Open Space Report as presented and adopted on a voice vote. **See report attached.**

10. Old Business - None

11. New Business – None

12. Public Comments – None

13. Adjournment

A motion by Kathleen O'Connor and a second by Carol August to adjourn the meeting, all in favor on voice vote.

TIME: 7:50 p.m.

**Moderator,
Terry White**

Respectfully submitted,



Anne Hansen/Township Clerk